

Nursery Information



Nursery Opening times

Nursery is open the same term dates as the main school and closed on teacher training days. Please see the academic calendar supplied separately.

Hours and Funding

15 hours – Free care for three and four year olds. Every child in England who is aged three or four is entitled to 570 hours of free early education or childcare each year. This can be taken during term time only, which equates to 15 hours a week for 38 weeks a year. You do not need to do anything in order to claim 15 hours childcare for your child.

30 hours – Working parents may be able to claim additional hours to support with childcare costs, known as 30 hours. The additional hours can be claimed if you meet the eligibility criteria listed on, this will need to be renewed every three months: <https://www.gov.uk/apply-30-hours-free-tax-free-childcare>

When should you apply? You will need to have applied for and received an eligible code from HMRC before the start of the funding block. You will be given a start date for this code which will match the day you apply. To apply, click <https://www.gov.uk/sign-in-childcare-account>

You will need to provide Woodvale with the 30 code prior to your child starting.

Nursery Admissions Policy -Notice Period

If you wish your child to leave our nursery setting, you will need to give four weeks notice (in writing) of your intention to remove your child. During this period, we reserve the right to claim the funding. After this date, you can move your funding allocation to an alternative childcare provider. Please note if you are claiming 30 hours and wish to move setting, the Northampton County Council state that your extended 30 hours code must still be 'eligible' and not within it's 'grace period'.

Pre-start paperwork

If your child is offered a place at Woodvale Primary Academy's nursery, you will need to complete/provide and return to the school office:

- A fully completed and signed Data Collection sheet
- A fully completed and signed parent contract for the funding block your child is starting in
- A copy of your child's birth certificate and/or passport
- Parent(s) National Insurance number
- A copy of a utility bill to prove your address

Uniform

There is a uniform of a purple sweatshirt or cardigan with the school logo on. See the Uniform information sheet provided separately. Children are also expected to wear a white polo shirt, grey skirt or trousers and black shoes (not trainers or boots). We also ask that your child always have the following in the nursery at all times:

- A bag of spare of clothes (underwear, socks, t-shirt and trousers/leggings, please note your child will be provided with a bag when they start, please can the spare clothes be placed in this bag.
- Wellington boots (we will go outside no matter what the weather is like)
- A jacket or coat depending on the time of the year
- Hat, scarf, and gloves for winter months and sun hat for the summer months
- Pull-ups, wipes and nappy bags **ONLY IF NEEDED**

In accordance with the Academy's Health & Safety policy, no jewellery may be worn.

continuous provision. At 10:15, the children undertake a maths activity in groups which is followed by a drink of either milk or water and fruit. The children then have access to the outside area until 11:10 when they tidy up and come back inside for singing and another short group time. They sit down for lunch at 11:20.

PM sessions start at 12:30 and follow a similar routine as the AM session. The PM register is taken at 13:00, the maths at 14:10. Outside provision is until 15:10, followed by story time. Collection is at 15:30 although children can be collected from 15:20 if you are collected older siblings.

On Tuesday mornings and Thursday afternoons some children attend Forest School with Mrs McKenna. The children will take it in turns to attend Forest School and they will usually attend 3-4 week blocks.

Parent's settling in children at the start of the session

Parent's and Carer's are always welcome to come into Nursery at the beginning of each session if your child is struggling to settle and may need a bit of extra support.

We do ask parents to wait outside with their children in the mornings rather than coming into the covered outdoor area. This is because the outdoor area will have been set up for the day, so we do not want resources to be played with before the nursery session starts. Parents and children attending the afternoon session are asked to wait outside the main pedestrian gate and a member of staff will open the gate at 12:30.

Before and After school clubs

Unfortunately, before and after school clubs are not available for nursery children however nursery children do have the option to attend Breakfast Club.

Obtaining a school place (reception) at Woodvale Primary Academy

Your child is not automatically given a reception place at Woodvale Primary Academy even though they are attending the nursery. You will need to apply for a school place via Children First Northamptonshire by the stipulated deadline: <https://www.northamptonshire.gov.uk/councilservices/children-families-education/schools-and-education/school-admissions/primary-school-places/Pages/default.aspx>