

Applying for a Secondary School place in West Northamptonshire for September 2025

West Northamptonshire Council's composite prospectus
containing admission arrangements for Academies,
Voluntary Aided, Free and Foundation Secondary
schools, for entry into Year 7
Including information on UTCs

Deadline for Secondary Applications:

Thursday 31 October 2024



West
Northamptonshire
Council

Introduction

Moving from Primary school to Secondary school is an important stage in every child's life.

The information provided in this prospectus aims to make it as easy as possible for parents and carers to understand the process of applying for a Secondary school place.

If you have any queries you can:

- **Email** admissions@westnorthants.gov.uk
- **Visit our website** [School Admissions | West Northamptonshire Council \(westnorthants.gov.uk\)](https://www.westnorthants.gov.uk/school-admissions)
- **Telephone** our Customer Service Centre on **0300 126 7000**

Some common abbreviations used in this prospectus:

LA – Local Authority

WNC – West Northamptonshire Council

PAN – Published Admission Number

SIF – Supplementary Information Form

EHCP – Education, Health and Care Plan

If you are unsure about any of the terms used in this prospectus, please refer to the **Glossary** at the end of this prospectus.

Important:

The deadline for applying for a Year 7 place at a Secondary school for September 2025 is midnight on:

Thursday 31 October 2024

Section 1 – Making Your Application

This section gives you all the basic information about how to apply for a school place and about the way in which we allocate places at Secondary schools in West Northamptonshire.

The information provided aims to make it as easy as possible to understand the process but if you have any queries after reading this prospectus, you can:

- **Email** admissions@westnorthants.gov.uk
- **Visit our website** [School Admissions | West Northamptonshire Council \(westnorthants.gov.uk\)](http://School Admissions | West Northamptonshire Council (westnorthants.gov.uk))
- **Telephone** our Customer Service Centre on **0300 126 7000**

There are several types of Secondary schools in West Northamptonshire: Academies, Free School and Foundation Schools. A school's type affects the way in which decisions about admissions are made but your application for a Year 7 place at all schools must be made through your home local authority.

If you are unsure of any of the terms used in this prospectus, please refer to the **Glossary** in Section 4 of this prospectus.

Important:

You **must** make an application even if you have an older child already attending your preferred school. Places will not be allocated automatically to a younger sibling.

All West Northamptonshire Secondary schools are comprehensive and do not allocate places according to ability. Some Secondary schools however, do admit up to 10% of their intake according to an aptitude in their respective specialism and some use ability banding to ensure the intake includes a proportionate spread of children of different abilities. For more information see the school information in Section 3 of this prospectus.

Stages of Education in West Northamptonshire

The table below shows which age group corresponds to which year group, key stage and school type.

Age	Year group	Key Stage	3 tier system	2 tier system	UTC	
4 to 5 years	Reception	Foundation or Early Years	Infant	Primary	N/A	
5 to 6 years	Year 1	Key Stage 1				
6 to 7 years	Year 2					
7 to 8 years	Year 3	Key Stage 2	Junior			
8 to 9 years	Year 4					
9 to 10 years	Year 5					
10 to 11 years	Year 6	Key Stage 3	Secondary	Secondary		
11 to 12 years	Year 7					
12 to 13 years	Year 8					
13 to 14 years	Year 9	Key Stage 4				UTC
14 to 15 years	Year 10					
15 to 16 years	Year 11					
16 to 17 years	Year 12	Key Stage 5 (Sixth Form)				
17 to 18 years	Year 13					

Timetable for Secondary Application Process

Date	Action
10 September 2024 onwards	Prepare <ul style="list-style-type: none"> • Read this booklet carefully as it contains important information • Visit school open evenings and read school prospectuses • Read each school's oversubscription criteria (see Section 3 of the prospectus) • Contact the School Admissions team if you have any queries (our contact details are at the end of this prospectus)
Before the deadline: Thursday 31 October 2024	Apply <ul style="list-style-type: none"> • Submit your application • Make sure that your application form reaches the School Admissions Team by the deadline • Send your additional letters, Supplementary Information Forms (SIFs) and other documents (if applicable) to the preferred school(s) in support of your application <p>Note: if we receive your application form after 31 October 2024, your application will be considered a late application and will be processed in our additional rounds of allocations (see below)</p>
National Offer Day Monday 3 March 2025	Receive offer of school place <ul style="list-style-type: none"> • Offer emails sent by Local Authority to all applicants who applied online. • View your offer online (online applications only); • Offer letters posted to applicants who sent in an on-time paper application.
From: 3 March 2025 onwards	<ul style="list-style-type: none"> • We will assume that you have accepted the allocated place unless you let us know otherwise (if you are offered a school place in another county, check the rules on acceptance directly with the school); • Apply to join a waiting list by sending us an email or a letter; • Submit an appeal for a school at which you have been refused a place (by published deadlines to ensure your appeal is heard before the end of the summer term) <p>Note: we will not withdraw a school place solely because you are dissatisfied and decline the offer. We must have written confirmation that your child has secured a school place elsewhere as we have a duty to ensure that all children are receiving their education entitlement.</p>
Late applications will be processed in rounds starting on the following dates: 15 April 2025 2 June 2025 7 July 2025	Emails will be sent to all late applicants who apply online. We will only inform parents/carers of children on the waiting list if we are able to offer a place. Please be aware that this is a lengthy process and it can take a number of weeks to complete each round of reallocations. For applications received: between 1 November and 4 April 2025 (inclusive) between 5 April and 23 May 2025 (inclusive) between 24 May and 27 June 2025 (inclusive)
Applications received after 27 June	Any applications received after 27 June 2025 will be dealt with as they are received. Applications received from 1 September will be treated as per in-year procedures.

Who can apply for Year 7 place at Secondary school?

Parents/carers whose child is **living in West Northamptonshire** can apply for their child's Secondary school place from September 2024 via WNC if their child:

- has their 11th birthday between 1 September 2024 and 31 August 2025 (usually Year 6 in primary school) or
- is applying for a place at a University Technical College (UTC). The entry point for a UTC is Year 10. You can apply for a place at a UTC if your child has their 14th birthday between 1 September 2024 and 31 August 2025 (Year 9 in secondary/upper school). For information above Silverstone UTC, see Section 3 of this prospectus. See Section 2 for contact information for UTCs outside West Northamptonshire.

Please note: different application processes apply to:

- Children with an Education, Health and Care (EHC) Plan (see Section 2 for more information)
- Children who live outside West Northamptonshire, you should apply through your home local authority. See Section 2 for contact details of our neighbouring authorities.

When is the deadline for Secondary applications?

We must receive your application form for a Year 7 place at Secondary school by **Thursday 31 October 2024** at the latest for your application to be considered 'on time'.

If you send the form to us by post, make sure you allow enough time for it to get to us by this date. Ensure the correct postage is applied. WNC cannot take responsibility for a form reaching us after the deadline if this is due to insufficient postage being used.

How do I decide which schools to apply for?

When you apply for a Secondary school place for your child, you must tell us your three school preferences in order of priority.

To make these preferences you will need to find out more about the schools. You can:

- find a school by visiting our [website](#). You can search for schools by postcode/distance from your home. Please be aware that the distances you find stated here will not be as precise as the measurements used for admission purposes (which are calculated using a different mapping system)
- view the websites of schools you are interested in
- carefully read the oversubscription admission criteria in Section 3 for schools you are interested in to ascertain your chances of being able to gain a place. Putting a school as first or only preference does not guarantee that you will get a place at that school. It is important for you to understand where your child will fall in the oversubscription criteria and whether the school was oversubscribed last year, as this will give you an indication of whether or not your child is likely to get a place
- view the websites of Ofsted (Office for Standards in Education) and the Department for Education (DfE) for additional information regarding exam and inspection results

- view our neighbouring local authority websites to find information about schools in areas outside West Northamptonshire for which you may wish to apply

Before deciding on your three preferences, we advise you to:

- read this prospectus carefully – Section 3 of this prospectus includes details about each Secondary school, including their oversubscription criteria and whether you need to complete a Supplementary Information Form (SIF) for the school
- pick up a school prospectus - many schools have a prospectus or booklet. These may be available to view on the schools' individual websites, or you can ask the school for a copy
- visit the school – most Secondary schools hold open evenings/days for parents/carers, although they may take place in a virtual format. These give you a good opportunity to ask questions. You can find details of proposed “open evenings”, or the alternatives schools are offering, on the schools' individual websites
- find out about your local or “linked” school (if applicable). Not all schools have “catchment” or “linked” areas but some schools do give priority within their oversubscription criteria to children living in certain villages or areas, usually referred to as the linked area. Please be aware that if you wish to be considered for a place at your linked, local or closest Secondary school, you **must** include the school as a preference
- find out about other schools in your local area
- consider how you will get your child to and from school each day. If you will need a car to transport your child each day, this is a long-term commitment
- be aware that just because you live in a village or area that may be linked to a school (according to its oversubscription criteria), does not mean that your child is guaranteed a place at that school, nor that transport will be provided. Please see WNC's home to school transport policy on [our website](#) for more information .

What if I have a child already at the Secondary school I would like my child to attend?

If you want your child to be considered for a place at a school that their brother or sister attends, you must still include that school as one of your preferences. It is your responsibility to tell us on the application form if your child has a sibling at one of your preferred schools. Failure to do this may place your child in a lower oversubscription criterion. There is no guarantee that your child will be offered a place at a school that a sibling attends (please check individual schools' criteria in Section 3 for more information).

What are the different types of school?

There are several types of school in West Northamptonshire. A school's type affects the way in which decisions about its admissions are made:

- Community schools and Voluntary Controlled schools – the Local Authority is the admission authority and is responsible for setting the admission arrangements and for the allocation of places
- Voluntary Aided schools and Foundation (Trust) schools – these schools are their own admission authority. School Governors are responsible for setting the admission arrangements and for the allocation of places

- Academies and Free schools – the Academy Trust is the admission authority and is responsible for setting the admission arrangements and for the allocation of places

If you live in West Northamptonshire, all schools must be applied for through West Northamptonshire Council using WNC's Common Application Form (CAF). Some schools require you to complete a Supplementary Information Form (SIF). See individual school oversubscription criteria in Section 3 to see if a SIF is required.

How do I apply?

West Northamptonshire Council is responsible for coordinating the application process for entry into Year 7 at Secondary school for all children who live in the local authority.

If you **live in West Northamptonshire**, your application is therefore made to WNC rather than the county where your preferred school/s is/are situated.

You must fill in our Common Application Form and should tell us the names of your three preferred schools.

You do not apply directly to the schools themselves even if they have an admission authority other than the Local Authority (see information on Academies, Foundation and Free Schools in the Glossary in Section 4) but be aware that you may need to complete a Supplementary Information Form (SIF) which will need to be returned directly to the school concerned.

The easiest way to apply for your child's secondary school place is by completing the online application form via our website.

Please note: application procedures for UTCs are slightly different. If you would like to apply for a place for your child at a UTC, you must check the individual UTC application procedures and follow their instructions (see Section 2).

If you can access the internet at home:

You can fill in an application form using our online application service at: [School Admissions | West Northamptonshire Council \(westnorthants.gov.uk\)](https://www.westnorthants.gov.uk/school-admissions). You will need an email address in order to apply. You, as parent/carer, will be asked to register to the online portal using your email address and create a password (we advise you to make a note of this password as you will need it to access your application).

You must **submit** your application. Every time you open your online application you must press submit before you close it – even if you have not made any changes. An application must be submitted/resubmitted by the deadline (31 October 2024) to be a valid, on time application. If you do not press submit, we may not receive your application.

You will know if you have submitted your application because you will receive confirmation by email and, on the online portal, your application will have a green tick.

If you do not receive a confirmation email after submitting the application, check your spam, junk or deleted items and, if it is not there, log in to the portal again and check that the status of the application is "Submitted". This is very important as applications which have not been submitted by the deadline cannot be considered. If the application status shows it is submitted and you have definitely not received a confirmation email, contact the School Admissions team.

If you have no access to the internet at home:

You can apply online at any of the following libraries: Daventry, Northampton Central, Towcester, Weston Favell, Brackley, Brixworth, Duston and Hunsbury. There will be no charge for using the computers to complete your application or for accessing the emails regarding your September

2025 school application. Please note that these Libraries offer free access to a range of websites but may charge to access emails and for other computer services. If you do not have any access to emails, you can create a free email address, for example using Hotmail, Gmail or Yahoo.

If you are not able to complete an online application:

You can fill in a paper application form. These are available from the School Admissions team. The application can be emailed to you for you to print off and complete or posted to you.

When you have filled in the paper application form, send it back to the School Admissions team. The address and contact details for the School Admissions team can be found at the end of this prospectus.

Do not send your paper application form to a school

We highly recommend that you post your application form to us using recorded delivery.

- Please make sure that you place the correct postage on the envelope – if you are not sure, ask at the post office before you post the form to us. Incorrect postage may delay your application reaching us. It is not the responsibility of WNC to collect incorrectly stamped or addressed envelopes
- If you want us to confirm that we have received your paper application form, enclose a stamped addressed envelope with your application form for us to send back to you once we receive your application form. Don't forget to put a first or second-class stamp on the envelope, otherwise we cannot send it back to you. You should contact the WNC School Admissions team if you do not receive your confirmation within 10 days
- If you hand in your form personally at the council offices, please ensure that you obtain a receipt. The address can be found at the end of this prospectus.

Why should I express three preferences and what is 'equal preferencing'?

When you apply for a Secondary school place, you are asked to list your three preferred schools in order of priority.

Every school has a specified number of places available for applicants. This is called the Published Admission Number (PAN) for the school.

- If fewer than this number of children apply for a place at the school, all of the children will be offered a place
- If more than this number of children apply, the school uses its 'Oversubscription Criteria' to decide which children must be offered a place. The oversubscription criteria for all Secondary schools in West Northamptonshire can be found in Section 3.

Equal preferencing

Equal preferencing ensures that your child is considered for a place at each of your three preferred schools by the admission authority of each of the schools applied for, regardless of whether the school is placed first, second or third on the application. Essentially each of your preferences is treated as if it was a separate application. Admission authorities will not be informed where parents/carers have placed the school in their list of three preferences. This ensures there is no possibility of favouring those who name the school as first preference or discounting those who placed it as second or third preference.

If a school receives more applications than there are places available, the school's oversubscription criteria are used to decide who should be offered the places.

The admission authority (or the LA on their behalf) ranks applicants according to the oversubscription criteria for that school and then supplies the LA with a ranked list.

The LA must then allocate a place at the highest preference school where the child can be offered a place:

- It may be that a child would rank high enough to qualify for a place at all three preferred schools. In this case, the LA will offer a place at the school that is ranked first on the common application form and the child will then be removed from the second and third preference ranked lists, so that other children may be offered a place
- If a child can be offered a place at only one of their preferred schools, they will be offered a place at that school regardless of the preference order on the common application form
- If a child cannot be offered a place within the PAN of any of their preferred schools, the LA will offer a place at the nearest school with a place available i.e., the nearest school which has not reached their PAN, once all on-time preferences have been considered
- If a child is offered a place at a school which was not their first preference, they can ask to be added to the waiting list for any of the schools which were a higher preference than the school offered. There is a right of appeal against the decision not to offer your child a place at the schools stated on your application unless you have been allocated a higher preference.

Can I apply for the same school more than once?

The online application service will not let you choose a school more than once.

If you are filling in a paper application form, do not name the same school more than once in your preferences. Writing down the same school more than once will not increase your chances of getting a place at that school.

School Admissions legislation is clear that, if you only tell us one preference and it is not possible to offer a place at that school, your child will only be allocated an alternative school place after all the other applicants' preferences (first, second and third) have been considered.

The result might be that your child is allocated a place at a school which is a long way from your home, and transport may not be available. Please visit [our website](#) for more information on WNC's home to school transport policy.

How do I include a school outside of West Northamptonshire in my preferences?

Applications for Secondary school are co-ordinated nationally. All applicants must apply to their home local authority (where they live), regardless of where their preferred school is situated.

If one or more of your preferences is for a state-funded school in another county, you can select these when you fill in your online or paper application form.

If you live in West Northamptonshire and you want to apply for a school outside West Northamptonshire:

- you must still apply through WNC's admissions portal, or send your application form to West Northamptonshire's School Admissions team, regardless of which local authority area your preferred schools are in

- you should not apply or send an application form to the local authority where the school is situated. We will liaise with that authority to make sure your application is considered according to your preferred school's oversubscription criteria (the exception to this is if you are applying for a UTC, in which case you should check with the actual UTC for which you would like to apply (see Section 2)
- you will need to find out from the school directly if you need to complete a Supplementary Information Form (SIF) to support your application for the school and you must return any SIFs directly to the schools concerned
- Some neighbouring counties have grammar schools. You must contact the appropriate county's local authority if you want your child to sit the 11+ exam for a grammar school in another county. The contact details for School Admissions teams in our neighbouring local authorities are shown in Section 2. If, once your child has sat the 11+, you then choose to apply for a place at a grammar school, you will need to add this school to your application which you submit to WNC.

What are the chances of getting a place for my child at one of my preferred schools?

On National Offer Day in 2024, **76%** of applicants who applied on time for a Secondary school place in West Northamptonshire were allocated their first preference. A further **19%** were allocated either their second or third preference meaning a total of **95% of children were offered a place at one of their preferred schools.**

It is important that you considered the likelihood of your preferred schools being oversubscribed. Many schools receive more applications than there are places available. When this happens, places are allocated according to the school's oversubscription criteria and different schools have different oversubscription criteria. We therefore recommend that before you apply, you read and consider each Secondary school's oversubscription criteria which can be found in Section 3.

Some considerations:

- Some schools give priority to children living in a particular village or area – often a criterion used for schools in rural areas. Remember, if you live in a school's "linked" area and want to be considered for a place at that school, you must include it as one of your preferences. If you do not include a school linked to the area where you live in your preferences and it is oversubscribed, your child will not be allocated a place at that school if we are unable to offer any of your preferred schools. Instead, your child will be offered a place at the closest school that has places after all applicants' first, second and third preferences are considered, which may be quite far from your home
- Some schools give priority to children who already have a sibling on roll at the school. Please check individual schools' definitions of "sibling" to work out if your child has a valid sibling link and ensure you name the sibling on your common application form. You must still apply for a place at the school even if you already have a child attending
- The oversubscription admission criteria for faith schools may give priority to applicants on grounds of church attendance or commitment

Sometimes it is not possible to offer applicants a place at any of their three preferred schools. In this situation, we will offer a place at the nearest school to the child's home address with places available at the time of allocation, following the allocation of all applicants' first, second and third preferences. Please note that this may not be your local school.

Please also refer to the above information on Equal Preferencing for more information.

What is Banding and how does it work?

Some Secondary schools in West Northamptonshire operate a policy of fair banding within their admission arrangements. These schools are as follows:

- Northampton School for Boys
- Northampton School for Girls
- Northampton School

Banding is not a process of selection. It is a preliminary grouping of children before a set of oversubscription criteria are applied and is intended to ensure a proportionate spread of children of different abilities.

In order to “band” the children, applicants will be required to sit a Cognitive Ability Test (CAT) which will be arranged by the school or admission authority for the school.

This is **not** a test that a child can “pass” or “fail”. The results are used to place applicants into bands of ability either equally or according to local or national averages and may also be used to provide information for the setting of students after admission.

You can find out more information about the type of banding each school uses, how it works, dates for tests and whether a Supplementary Information Form (SIF) is required by checking each school’s oversubscription criteria in Section 3 and on the school’s individual websites.

Please note: tests for banding purposes are different to Aptitude Tests. Aptitude Tests are carried out by schools that admit up to 10% of students according to their aptitude in a particular specialism. Please see information on individual schools’ admission arrangements in Section 3 to see which schools admit according to aptitude.

What happens if my child is not offered a place at any of our preferred schools?

If all your preferred schools are oversubscribed (i.e. they receive more applications than places available) and we cannot offer your child a place at any of them, we will offer a place at the school which is closest to your home address and which still has places available at the end of the allocation process, i.e. when all 1st, 2nd and 3rd preferences have been considered for all on-time applicants.

Can I change my preferences once they have been submitted?

- If you apply online for a school place you can revisit your application and change your preferences up until the deadline on Thursday 31 October 2024. Every time you open your application you **MUST** press SUBMIT before you close it – even if you have not made any changes. If you do not press submit, we may not receive your application. You will know that your submission/resubmission has been successful because you will receive a confirmation email and the portal will show a green tick beside your application.
- If we are in receipt of more than one application either online or on paper, we will only consider the latest dated application received before the deadline. On-time applications will be processed before any applications received after the application deadline.
- After the application deadline, parents/carers wishing to change their preferences will be asked to complete a late application form. Late applications will be considered in our additional rounds of allocations, which start in April 2025.

Do I need to send any other paperwork (e.g. Supplementary Information Form)?

In order to process your application, some schools require you to complete a Supplementary Information Form (SIF) which must be returned directly to the school:

- Faith schools may ask for information about your allegiance to a religion
- Schools with a specialism may need information to assess whether your child has an aptitude for the school's specialism (if you wish to apply on those grounds)
- Some schools require you to apply for your child to sit a test for banding purposes before being considered.

Please refer to the individual school information in Section 3 or contact the school directly to find out if any of your preferred schools need you to provide extra information.

If you have included one or more of these schools amongst your preferences, you must get the SIF directly from the school or download it from our website: [School Admissions | West Northamptonshire Council \(westnorthants.gov.uk\)](https://www.westnorthants.gov.uk/school-admissions). Please note some schools ask you to complete the SIF via a webform on their website.

When you have completed your SIF, you must return it directly to the school concerned. **Do not** send it to the School Admissions team. WNC is not responsible for ensuring that these forms are sent to schools.

What is the position relating to children from multiple birth groups?

WNC's multiple birth policy does not entitle children from multiple birth groups to automatically be offered their first preference but does, where possible, entitle them to be kept together if they so wish. If the last child to be allocated to a particular school is a twin or a child from a multiple birth group, all children in the group will be offered places at the school, even if it means exceeding the Published Admission Number.

In the case of siblings in the same year group, where there is only one place remaining, these too will all be offered places.

Please note: Other admission authorities may not have the same policy regarding twins and children from multiple birth groups. You can find out a school's position on the allocation of children from multiple birth groups by looking at the school's individual admission criteria in Section 3 or from the school's own website.

Please be aware that if you make a preference for a school which uses random allocation as part of its oversubscription criteria, there is a chance that only one child from a multiple birth group may be allocated a place at the school. This could mean that twins, or other multiple birth groups, are allocated places at different schools.

Why is my child's home address important?

WNC's definition of the child's home address is the address at which the child normally resides with their parent or carer on the application deadline: Thursday 31 October 2024.

When we refer to a child's home address, we mean the permanent residence of the child. This address should be the child's only or main residence that is either:

- Owned by the child's parent, parents or carer/guardian, or
- Leased to or rented by the child's parent, parents or carer/guardian under a lease or written rental agreement of not less than six months' duration. The property leased should be that in which the family lives.

When parents live separately and the child spends time with each parent, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child's main address before we can process the application.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.

Places cannot be allocated on the basis of intended future changes of address unless a house move has been confirmed through the exchange of contracts with a completion date, or the signing of a formal lease agreement.

If you change your address at any time during the admission process, please tell the School Admissions team. Please note that places cannot be allocated on the basis of a change of address after the application deadline. We use the address at which the child resided on the closing date for applications to allocate places but will use your new address for any correspondence.

We do not usually accept an address if:

- you keep a second home elsewhere as a main home. If you have two homes, we will check which your main home is. We may refuse to allocate a school place at an address which we consider to be a temporary or business address
- only part of a family moves, unless this was as a result of a divorce or permanent separation arrangement. We may ask for proof of this.

An address used for childcare arrangements cannot be used as a home address when applying for a school place.

Please note: Some admission authorities have a different definition of what constitutes a child's home address. Please check individual school information in Section 3.

The School Admissions team reserves the right to seek further written proof to support an applicant's claim to residence, and that an applicant's child/ren are living at the stated address.

Each year, the School Admissions team will check a sample of addresses by asking the parents or carers to provide evidence of the address they have stated on their applications.

The admission authority (or the LA processing an application on behalf of the admission authority) has the right to investigate any concerns they may have about an application and to withdraw the offer of a place if it is considered that there is evidence that an applicant has made a fraudulent claim or provided misleading information.

A school place may be withdrawn if it is proven that the address provided is fraudulent.

What if I move during the application process?

We allocate school places using the address at which your child is living on the application deadline (Thursday 31 October 2024).

Change of address before the application deadline for:

Online applications

If you move house BEFORE the application deadline, you will be able to change your address and your preferences (if necessary) on your online application until 31 October 2024.

Paper applications

You will be able to provide your new address and/or change your preferences if you advise us by email or letter. We must receive any new information about your address or preferences by 31 October 2024.

Alternatively, you can post a new application to us with the new address and or/preferences but we must receive it by 31 October 2024 for the application to be considered as 'on time'.

Please note that we may need to ask for documentary evidence of a new address e.g. a copy of signed lease/rental agreement (minimum six months) or copy of solicitor's letter confirming exchange of contracts/completion date.

All applications received after the deadline will be considered as 'late' applications and will not be processed until after National Offer Day.

Change of address after the application deadline:

Please inform us of your new address by email or letter so that we can communicate with you.

If you move address AFTER the closing date for applications and wish to change your preferences based on your new address, you should complete a new 'late application' form. This application must be accompanied by documentary evidence of your new address (e.g. a copy of signed lease/rental agreement (minimum six months) or copy of solicitor's letter confirming exchange of contracts/completion date). Late applications are dealt with during our further rounds of allocation which start in April 2025.

We will still process your 'on time' application and a school place will be allocated based on the address we held at the closing date. If appropriate, we will then process any 'late applications' in the next allocation round, using your new address.

What happens if I do not live with my child's other parent and our child spends time at each address?

Where more than one adult share parental responsibility and if the adults live at different addresses, it is important that an agreement be reached on which schools to apply for, prior to making the application.

When parents live separately and the child spends time with each parent, the home address will usually be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child's main address.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.

Please note: other admission authorities may have a different method of deciding which address will be used. Please check the information given for your preferred schools in Section 3.

We will only respond to the parent or carer (the applicant) who has completed the application form. Where a parent has not shared information about the preference process with the other parent, we will use the following procedure if we receive a request for information from one of the parents:

- We will contact both parents to establish their right to view the information
- Once parental responsibility has been confirmed, we will send the information they are entitled to.

What happens if two adults who have parental responsibility for a child both submit an application with a different address or different preferences?

The LA can only process one application. If multiple applications are received for the same child with conflicting address and/or preferences, or the School Admissions team is made aware of a dispute between two parents, all applications will be placed on hold and will **not** be processed until:

- a new single application is made, signed by all parties; or
- written agreement is provided from both parents indicating which application they have agreed on; or
- a court order is provided confirming which parent's application carries precedence.

If no agreement can be made, parents are recommended to seek legal advice. If an agreement cannot be reached before the application deadline, this may affect the chances of a child being allocated a place at their preferred school/s.

Further information on parental responsibility can be found on the [DfE website](#)

When will I hear about the school place allocated to my child?

National Offer Day – Monday 3 March 2025

All applicants who apply on-time online will receive an email advising them of the school at which their child has been allocated a place. The email will be sent to the email address you used when you applied on the date above. Alternatively, you can visit our website, [School Admissions | West Northamptonshire Council \(westnorthants.gov.uk\)](https://www.westnorthants.gov.uk) and log in to the application portal to find out where your child has been allocated a school place.

Remember to keep your password safe to enable you to do this.

All applicants who made paper applications on time will be sent a letter, posted first class on 3 March 2025, informing them of the name of the school at which their child has been allocated a place. This offer letter will be sent to the address you have provided on your application form.

What if I am unhappy with the school place I am offered?

We understand that it can be disappointing for you and your child if your child is not allocated a place at one of your preferred schools.

If you have not been to visit the school where your child has been allocated a place, it would be a good idea to contact the school and arrange an appointment to find out more about the school if possible.

You can also:

- join a waiting list for schools for which you applied but were not offered a place. Details of how to do this will be in your offer email. Further information about waiting lists can be found further on in this Section.
- make a late application for schools for which you have not yet applied. A list of schools with places will be on our website [School Admissions | West Northamptonshire Council \(westnorthants.gov.uk\)](https://www.westnorthants.gov.uk/school-admissions) from National Offer Day, but you can apply for schools which are already full if you wish and request to be added to their waiting list/s if a place is not available. Please be aware that other parents/carers may also make late applications for the schools which still had places on National Offer Day and places offered will be subject to the application of the oversubscription criteria meaning a place is not guaranteed.

Please note: if a new application is made after National Offer Day and we are able to offer a place at one of your new preferred schools, your original allocation will be replaced with the newly allocated school. In other words, if you are originally offered school A, and you later apply for school B and we can allocate school B, we will withdraw the place offered at school A. Your most recent application will always override previous applications.

- appeal against the decision not to offer a place at a school at which your child was not allocated a place. Details will be on your offer email and you can also refer to the section in this prospectus on appeals in Section 2 or visit the [appeals website](#).

Can a school place be withdrawn?

Yes. If you have provided us with fraudulent or misleading information on your application form (e.g. a false claim to be living at a certain address or a false claim to have a sibling link) which has prevented us from giving a place to a child who should have been given the place, we may withdraw your offer of a place.

The admission authority (or the LA processing an application on behalf of the admission authority) has the right to investigate any concerns we may have about an application and to withdraw the offer of a place if it is considered that there is evidence that an applicant has made a fraudulent claim or provided misleading information.

If a place is withdrawn, your child will be offered a place at an alternative school that still has places available.

What happens after National Offer Day – 3 March 2025?

If you are accepting the offered school place and the school you have been offered is in West Northamptonshire, there is no need to contact us. We will assume that you have accepted the place.

If the school offered is outside of West Northamptonshire, we recommend you contact the school directly to check whether you need to formally accept the offer.

If you have been refused a place at any of your preferred schools, you are entitled to be placed on the waiting list and/or appeal against the decision not to offer your child a place at that school. You cannot appeal or be placed on the waiting list for a school for which you have not applied or for a

school which was a lower preference than that which you have been offered. You will need to first make a new late application.

How do waiting lists work?

From National Offer Day – 3 March 2025 – waiting lists are established for all schools that receive more applications than they have places available.

If you want us to add your child's name to a waiting list, you must contact us in writing (by email or letter) from 3 March 2025 – details will be on your offer letter or alternatively our contact details are at the end of this prospectus. All requests must be made in writing (not over the phone).

If a place becomes available at a school which has a waiting list, all those on the waiting list will be considered, including those appealing for a place and any new or late applications.

Waiting lists do not work on a first come, first served basis. Instead, on reallocation dates, we will start to allocate the available places using the schools' oversubscription criteria (see Section 3).

Please note, a child's position on the waiting list can change if new applicants are added to the list who have a higher priority for admission in line with a school's oversubscription criteria. We do not usually disclose waiting list positions and can only confirm the current total number of children on the waiting list at a given time.

All oversubscribed schools maintain a waiting list for at least the first term of the academic year of admission (until 31 December).

If you wish to remain on the waiting list for a Community or Voluntary Controlled school after December, you will need to contact the School Admissions Team by email or in writing by 31 December and again by 31 March. To remain on the waiting list after 31 December for Voluntary Aided, Foundation, Academy, UTCs or Free schools, you must contact the schools directly.

What is a late application?

On-time applications will be processed before those received after the application deadline (31 October 2024) and parents/carers who apply on time will be notified of the school where a place has been allocated for their child on National Offer Day (3 March 2025).

Applications received after the application deadline are referred to as 'late' applications and these will be processed in the further rounds of allocations (see the timetable at the start of Section 1 for details).

Parents/carers who make a late application will not receive notification of the outcome of a late application on National Offer Day (3 March 2025).

If a late application is made for popular (oversubscribed) schools, it is possible that we will not be able to offer a place as the popular schools fill up with on time applicants. If we cannot offer a place at one of the preferred schools, we will offer a place at the closest school to your child's home address that still has places.

We will consider an application to be late if we receive it after the deadline on 31 October 2024, even if other children in the family attend the school, if the children applying live in the linked area or if the applications are for children who have just moved into the area.

If you need to apply for a school place after the application deadline, you will have to complete a late application (which will be available on the WNC website after 31 October 2024) as the online application portal for co-ordinated admissions will be closed. Alternatively, a paper application form may be completed. Paper forms may be obtained from the School Admissions team – contact

details are on the back cover of this prospectus, or you can request to have a form emailed to you so that you can print it off and complete it.

Late applications are processed within our additional rounds of allocations between April and July 2025. The reallocation dates can be found in the timetable at the start of Section 1. Depending on the number of applications received, it may take several weeks to process each round. Applicants will receive an offer via email where possible. Alternatively, offer letters will be posted.

In 2024, we received over 600 late Secondary applications across West Northamptonshire.

As a result of applying after the initial deadline, many of these applicants missed out on a place at their preferred schools. This is due to the fact that we are not able to consider any late applications for a school until the reconsideration dates, which are after all of the 'on time' applicants have been allocated school places.

What do I need to do if my child is being educated out of their normal age group?

Some children may be being educated out of their normal age group, for example, if they have been back-classed or if they are summer born and started in Reception at Compulsory School Age when the rest of their normal age group were moving into Year 1.

If these children are going to remain at Primary school until the end of their Year 6, this means that when they transfer to Secondary school, they will be the age of a Year 8 child.

Parents/carers will need to seek agreement from the admission authorities of their preferred school/s that they can delay applying for Year 7, rather than having to either miss Year 6 at Primary school to start Year 7 with their normal age group, or complete Year 6 at Primary school and go straight into Year 8, missing Year 7.

It is recommended that this is done when children in their normal age group are in Year 6, so when these children are in Year 5 at the same time as submitting a Year 7 application for their normal age group.

Parents/carers will need to put their request in writing to their preferred schools. The school will pass the request to their admission authority to see if they agree to the request. Essentially parents/carers are asking to delay their Year 7 application by a full year so their child to continue to be educated with their adopted age group.

The admission authority of the school will consider the request and make a decision on the basis of the circumstances of each case and in the best interests of the child concerned. They will then set out clearly for parents/carers the reasons for their decision about the year group the child should be admitted to.

Parents/carers do not have a right to appeal if they are offered a place at the school but it is not in their preferred age group.

If the admission authority of the school agrees to your request, the application for a Year 7 place in your child's normal age group will be withdrawn (if one has been submitted) and you can make an application for your child's Year 7 place at the same time as the rest of their adopted year group. Please note, you will need written confirmation from the school and/or their admission authority

that they will accept an application out of normal age group and this will need to be sent to the School Admissions team either before or at the same time as your Year 7 application is submitted.

Section 2 – Additional Useful Information

This section contains additional information relating to schools which may be useful when applying for your child's school place.

In-Year Applications

An in-year application refers to an application for a school place made during the school year or, an application for admission to a school made at the start of the school year for any year group other than the normal year of entry. The normal years of entry are: Reception for entry to Primary and Infant schools; Year 3 for entry to Junior schools; Year 7 for children moving into Secondary schools and Year 10 for entry to UTCs.

West Northamptonshire Council (WNC) co-ordinates in-year applications for all Secondary schools in the WNC area of Northamptonshire, with the exception of the following schools:

- [Caroline Chisholm School](#)
- [Duston School. The](#)
- [Northampton School](#)
- [Northampton School for Boys](#)
- [Silverstone UTC](#)

The schools above manage their own in-year admission process. Parents/carers wishing to apply for an in-year place at any of these schools should visit the school website or contact the school directly.

The local authority (WNC) provides an in-year application form on the website for parents/carers to complete when applying for a place for their child at a school where WNC co-ordinates in-year admissions i.e. at all mainstream state schools other than the schools listed above. When making an application for an in-year school place, parents/carers should be aware that:

- Applications should not be made more than one month before the place is required and applications outside this timescale will not be processed (children of UK Service Personnel (UK Armed Forces) and Crown Servants may apply for places in advance);
- Applications should only be made by a person with parental responsibility;
- The in-year application form allows parents/carers to list up to three schools in order of preference.

The in-year admission process can take up to 15 school days. Children who live in the local area and attend a local school should continue to attend their current school until an admission date has been agreed at the new school.

Children are expected to start at the new school within 5 school days of being allocated a place.

Home Address (child's)

If families are moving into the West Northamptonshire Council area, documentary evidence may be required to verify the address. The evidence may be in the form of a solicitor's letter to confirm exchange of contract, or a copy of the signed tenancy or rental agreement.

Applications for overseas children

Parents/carers who are not UK or Irish nationals should check they, and their children, have a right to reside in the UK before applying for a school place in England. It is not the responsibility of the admission authority or co-ordinated local authority to check.

Advice for foreign nationals who wish to apply for a state-funded school place should check that they have a [right of abode](#) or that the conditions of their immigration status otherwise permit them to access a state-funded school.

WNC will consider applications for places at state-funded schools from parents/carers who are moving or returning to England or the UK. Where a place is refused, an appeal to an independent appeals panel will be offered.

For further information on the processing of applications from foreign nationals, or from another country, for a state-funded school place in England, please use the following link to the [DfE website](#)

Children of UK Service Personnel (UK Armed Forces) and Crown Servants

For families of service personnel with a confirmed posting, or crown servants returning from overseas, the School Admissions team will:

- a) allocate a place in advance of the family arriving in the area (as long as one is available), provided the application is accompanied by an official letter that declares a relocation date.
- b) use the address at which the child will live when applying their oversubscription criteria, as long as the parents/carers provide some evidence of their intended address. Admission authorities **must** use a Unit or quartering address as the child's home address when considering the application against their oversubscription criteria, where a parent/carer requests this.

Applications from Middle School children for a Year 9 place at a secondary school in the WNC area

There may be children living in the WNC area who attend a middle school in another local authority area. These children may want to apply for a Year 9 place in a West Northamptonshire secondary school, rather than, or as well as applying for an Upper School place. Such applications are in-year applications rather than co-ordinated applications. This is because the co-ordinated scheme only applies to applications for the 'normal year of entry' to a school which, for a Secondary school, is Year 7. Parents/carers will need to make an in-year application for these schools.

Please note that we do not allocate an in-year school place more than one month in advance of the date the school place is required. Therefore, applications from children wanting a Year 9 place at a Secondary school (rather than an Upper school) will be considered as in-year applications and will be processed from the middle of the summer term.

Where to find the in-year application form

The in-year application form for any school not listed above should be completed online and can be found on the website under "[Move school during the school year \(In-year\)](#)". Alternatively, you can contact the School Admissions team to request a paper copy.

Finding the nearest school

The nearest schools to your home address can be found using our website [Find a school | West Northamptonshire Council \(westnorthants.gov.uk\)](#).

Please be aware that the distances provided here are not as precise as the measurements used when School Admissions makes measurements for the purpose of allocating places as these are calculated using a different mapping system.

Linked areas

In West Northamptonshire, some schools give priority to children who live in a particular area. This is sometimes referred to as a linked, catchment, defined or designated area.

Living in a school's linked area means that a child may get some priority when the oversubscription criteria are applied for that school but living in a linked area **does not** guarantee a place at a school, nor does it guarantee that transport will be provided. Please visit [our website](#) for more information on WNC's home to school transport policy.

How the in-year admissions process works

When the School Admissions team receives a completed in-year application form for any school not listed above, and written proof of a new home address (if necessary), we will look to see if there are any available places in your child's year group at your preferred schools. If a place can be offered at one of your preferred schools, we will inform you in writing by email or letter. The school will contact you with a start date; if you have not heard from the school within 5 school days of receiving your offer email from School Admissions, please contact the school directly.

If it is not possible to offer a place at the school, you can ask for your child's name to be added to the waiting list by contacting the School Admissions Team.

If a place cannot be offered at any of your preferred schools and your child does not have a school place, we will offer a place at the school which is the nearest to your home address with places available in your child's year group.

Please also our [In-year Co-ordination Scheme](#) for more information.

Right to appeal

Parents/carers have a statutory right to appeal against refusal of a place at any school for which they have applied. For details of how to appeal, please refer to the [Appeals Team's website](#).

Requests for admission outside the normal age group

Parents/carers may seek a place for their child out of their normal age group. Parents/carers of children who are gifted and talented or parents/carers of children who have experienced problems such as ill health, may wish their children to be educated in either a higher or lower year group, according to the child's circumstances. For all WNC secondary schools, parents/carers must make their requests directly to the schools themselves as well as submitting an in-year application for the preferred year group.

The admission authority of the school will consider the request and make a decision on the basis of the circumstances of each case and in the best interests of the child concerned. The admission authority of the school will then set out clearly for parents/carers the reasons for their decision about the year group a child should be admitted to.

Parents/carers do not have a right to appeal if they are offered a place at the school but it is not in their preferred age group.

Please check individual schools' admission arrangements directly with the schools or on their websites to ensure you are following the correct procedure to make your request.

Education, Health and Care (EHC) Plans

How do I apply for a school place if my child has an Education, Health and Care (EHC) Plan?

If your child has an Education, Health and Care Plan, you do not apply for a school place using the normal common application form. Instead, you will receive a letter from the Education, Health and Care team, seeking details of your school preference.

You will be asked to return your preference within 15 days.

You will be informed of the outcome of this consultation by 15 February 2025.

If you disagree with this decision, you can then appeal to the Special Educational Needs and Disability Tribunal (SEND), not to the independent appeal panel.

If your child is under assessment for an Education Health & Care assessment, you will need to complete a common application form.

Please note: Throughout this composite prospectus, if reference is made to ‘pupils who have a Statement of Special Educational Needs’, this means pupils with Education, Health and Care (EHC) Plans.

Where can I get support?

If you need any further information or clarification please contact the Education, Health and Care Team, the contact details are:

Office Address: Education, Health and Care Team
West Northamptonshire Council
The Guildhall
St Giles Square
Northampton
NN1 1DE

Telephone: 01604 368948

Email for children living in Northampton: EHCNorthampton.NCC@westnorthants.gov.uk

Email for children living in Daventry or South Northants:
EHCDav.NCC@westnorthants.gov.uk

Information Advice Support Service (IASS)

IASS offers impartial advice to parents/carers of children with Special Educational Needs and Disabilities (SEND). You can contact them for more information.

By visiting their [website](#)

By emailing sendiass@westnorthants.gov.uk

By telephoning 0300 126 1039

School Admissions Appeals

You have the right to appeal against the decision not to offer your child a place at the schools stated on your application, unless you have been allocated a higher preference.

WNC's Democratic Services arranges appeals for some schools but not all of them.

Before submitting your appeal

Read the on-line information about appeals and timescales on the [School Admissions pages of the WNC website](#)

How to submit your appeal

You should complete the online appeal form on the [WNC website](#) (if WNC arranges the school's appeals) or follow the instructions given by the school (if WNC does not arrange the appeals).

For appeals arranged by WNC, if you complete the online appeal form on the WNC website and wish to submit supporting evidence after lodging your appeal, it should be e-mailed to AppealsTeam.NCC@westnorthants.gov.uk within the next 10 working days.

Please also use this e-mail address to notify us if you subsequently decide not to proceed with your appeal.

The timetable for appeals for entry to Year 7 in the normal admission round for 2025 admissions, will be published on the Appeals website by 28 February 2025. A deadline will be given by which appeals should be submitted. Appeals received after the published deadline will still be heard, but there is no guarantee they will be heard before the end of the school year in which the application is made.

What happens next?

Contact School Admissions at school.allocations@westnorthants.gov.uk to have your child's name added to the waiting list of any school at which it has not been possible to offer a place (please note, if you want to be added to the waiting list for a school which was a lower preference than that which has been offered, you will need to submit a new late application).

Visit the School Admissions pages of the [WNC website](#) – there may be other schools you wish to apply for, alongside and independently from the appeal process. To do this, please submit a late Primary application. Your child's allocated place will remain until such time as a new place is offered or we receive notification from you that your child will be attending an independent school. This will ensure that if your appeal is unsuccessful, your child will not be left without a school place.

For further information on the appeal process, please visit the [WNC website](#).

Impartial free legal advice about appeals can be obtained from:

- [Coram Children's Legal Centre](#) (Telephone 0300 330 5485)
- [Advisory Centre for Education \(ACE\)](#) (Telephone 0300 0115 142)

The School Admissions Code Appeals Code can be found on the [Department for Education's website](#).

Home to school transport

Mainstream Secondary Schools

The Council has recently introduced changes to its Home to School Transport Policy which will apply to children starting or changing school or transferring to a secondary school from September 2024. The key changes to the policy include:

1. An increase in the cost of a non-entitled bus pass from £600 per academic year, to £1000
2. The removal of "Linked Schools" from the policy and replacing this with a list of "Geographically Associated Schools" for transport purposes.

3. Transport for children who move house during Year 11 and who are continuing to attend their current school which is no longer the nearest or geographically associated school, will only be considered if the house move is necessitated by an emergency
4. Changes to the council Walking Route Assessment Criteria.

Parents are advised to refer to the council's [Home to School Transport Policy for the 2024-25 academic year](#) prior to making their preferences to understand which school(s) free transport will be provided to.

Transport Entitlement

The council will provide or arrange free travel assistance either by dedicated vehicle or a bus pass to the nearest suitable or geographically associated school for the following pupils:

Distance

- Pupils between the ages of 4 and 8 years, attending their nearest suitable or geographically associated school where the distance is more than two miles from that school measured by the shortest available walking route.
- Pupils aged 8 to 16 years, attending their nearest suitable or geographically associated school where the distance is more than three miles from their home address measured by the shortest available walking route.

Low income

- Pupils aged 8 to 11 years, attending their nearest suitable or geographically associated primary school, who are entitled to free school meals or those whose parents are in receipt of Universal Credit or receive the maximum level of Working Tax Credit, where the distance is more than 2 miles measured by the shortest available walking route.
- Once your child reaches the age of 8 years, and you think they will qualify for free travel assistance under the above criterion, you may submit an online application form which can be found on the [School Travel Assistance](#) pages of the LA's website.

Note: If your child's eligibility for free school meals or your Universal Credit or maximum level of Working Tax Credit ceases, then free transport will be withdrawn at the end of the school year.

Availability of School Places

Where a place is not available at your child's nearest suitable or geographically associated school at the point of starting school, transferring to secondary school, or moving to a new area, free travel assistance will be provided to the next nearest suitable school subject to the distance and route acceptability criteria.

If your child is allocated a place at one of your preferred schools which is not your nearest suitable or geographically associated school, you will take responsibility for the provision and cost of transport to the school your child is allocated.

Where you include your nearest suitable or geographically associated school as one of your preferences, but fail to get a place at any, free transport will be provided to the nearest suitable alternative school subject again to the distance and route acceptability criteria. However, if this place is declined in favour of a different school, you will take responsibility for the provision and cost of transport to that preferred alternative school.

Unsafe Routes

Where pupils aged 4 to 16 years are attending their nearest suitable or geographically associated school and the walking route to school is less than the distance outlined above, and is assessed as

being unacceptable to walk in accordance with the Council's published criteria, free travel assistance will be provided.

Children with Education, Health and Care Plans (EHCP) in a mainstream school

Most children with an EHCP who live within the statutory distance will not need travel assistance; however, we know that some children may need help. Parents need to apply to the Travel Co-ordination Unit who will assess what level of assistance is required.

Please note that as your child matures the level of support needed may change and this will be reviewed annually.

Note: Home to School travel assistance is not a door-to-door service and primary school children may be expected to walk up to half a mile to and from home to their nearest pick-up and set down point.

Where to get more information

Further information about Home to School mainstream transport can be found in the Council's Home to School Transport Policy which is published on [our website](#).

Alternatively you can email the team at SchoolTravelApps@westnorthants.gov.uk

If transport information changes after publication of this booklet, up-to-date information is available on the website.

Free School Meals

All children in Reception, Year 1 and Year 2 are automatically entitled to free school meals under the [Universal Infant Free School Meals Scheme](#)

[Contact your child's school](#) directly to find out how to order and access the meals.

You can apply for free school meals for older children in full-time education up to the age of 18 if you are in receipt of certain benefits and they attend a school in West Northamptonshire.

Qualifying benefits:

- Universal Credit (annual net income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support, income-based Jobseeker's Allowance or Income-based Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on (paid for four weeks after you stop qualifying)

You can check your eligibility and apply on [our website](#). If you are eligible, you will need to find out from your school how to order and access free meals.

Looked after children and children with Special Educational Needs (SEN)

Looked after children and children with SEN do not automatically qualify for free school meals. Families will need to meet the eligibility criteria above.

The government directly funds meals for children residing in local authority care homes.

For information and to apply

For more information about entitlement to free school meals, to check your eligibility and to apply visit the [Free School Meals website](#)

Alternatively, you can contact the team at freeschoolmeals.NCC@northnorthants.gov.uk.

Sixth Form Admissions (Year 12)

The West Northamptonshire schools listed below all have sixth-form provision.

Please note that WNC is not responsible for the admissions process for sixth form places. If you wish to find out about applying for a place in a sixth form, please contact the school directly or visit the school's website for further details of their admission arrangements and how to apply.

Northampton

Abbeyfield School
Caroline Chisholm School
Duston School, The
Kingsthorpe College
Malcolm Arnold Academy
Northampton Academy
Northampton International Academy
Northampton School for Boys
Northampton School for Girls
Thomas Becket Catholic School
Weston Favell Academy

Daventry

Danetre & Southbrook Learning Village
Guilsborough Academy
Moulton School & Science College
The Parker E-ACT Academy

South Northants

Campion School
Chenderit School
Elizabeth Woodville School
Magdalen College School
Sponne School
Silverstone UTC

Neighbouring Local Authorities

You must submit your Common Application Form (CAF) to your home local authority when applying for a place for the normal point of entry (Reception for Primary or Infant school, Year 3 for Junior school and Year 7 for Secondary school), regardless of where the school is situated.

If you live in West Northamptonshire and wish to apply for a place at a school outside the area, you must still include this school as a preference on your common application form submitted to WNC.

Do not send an application form to the local authority in which the school is situated.

If you would like details of schools in other local authorities please contact these authorities directly, see contact details below for some of the nearby authorities:

Authority	Local Authority Number	Contact Details
North Northamptonshire Council	940	Tel: 0300 126 3000 Email: admissions.NCC@northnorthants.gov.uk
Bedford Borough Council	822	Tel: 01234 718120 Email: admissions@bedford.gov.uk
Buckinghamshire Council*	825	Tel: 0300 131 6000 Email using the online contact form
Cambridgeshire County Council	873	Tel: 0345 045 1370 Email using the online contact form
Central Bedfordshire Council	823	Tel: 0300 300 8037 Email: admissions@centralbedfordshire.gov.uk
Leicester City Council	856	Tel: 0116 454 1009 Email: admissions.online@leicester.gov.uk
Leicestershire County Council	855	Tel: 0116 305 6684 Email using the online contact form
Lincolnshire County Council	925	Tel: 01522 782030 Email: schooladmissions@lincolnshire.gov.uk
Milton Keynes Council*	826	Tel: 01908 253338 Email: secondaryadmissions@milton-keynes.gov.uk
Oxfordshire County Council	931	Tel: 0345 241 2487 Email using the online contact form
Peterborough City Council	874	Tel: 01733 747474 Email: admissions@peterborough.gov.uk
Rutland County Council	857	Tel: 01572 722577 Email: admissions@rutland.gov.uk
Warwickshire County Council*	937	Tel: 01926 414143 Email using the online contact form

***Please note that Buckinghamshire and Warwickshire operate the 11+ system. Please contact the School Admissions teams in these authorities if you wish to register your child for the test.**

UTCs in and around Northamptonshire

Name	Principal	Contact Details
Aylesbury UTC Oxford Road Aylesbury Bucks HP21 8PB	Joe Duncckley	Aylesbury UTC Website Tel: 01296 388688 Email: reception@aylesburyutc.co.uk
UTC Oxfordshire Greenwood Way Harwell Didcot OX11 6BZ	Sam Knowlton	UTC Oxfordshire Website Tel: 01235 391587 Email: admin@utcoxfordshire.org.uk
Greater Peterborough UTC Park Crescent Peterborough PE1 4DZ	Lee Mawby	Peterborough UTC Website Tel: 01733 715950 Email: office@gputc.com
WMG Academy for Young Engineers Mitchell Avenue Coventry CV4 8DY	Mr Fiesal Mahroof	WMG Academy Website Tel: 02476 464661 Email: info@wmgacademy.org.uk
Cambridge Academy for Science & Technology UTC Cambridge Robinson Way Cambridge CB2 0SZ	Danielle Pacey	Cambridge Academy Website Tel: 01223 724300 Email: cast-enquiries@cambridgeAST.org.uk
Silverstone UTC Silverstone Circuit Silverstone Northamptonshire NN12 8TL	John McAfee	Silverstone UTC Website Tel: 01327 855010 Email: info@utc-silverstone.co.uk

Details of other UTCs in the country can be found by clicking [here](#).

Section 3 – Individual School Information and Admission Arrangements – including Oversubscription Criteria

Each Secondary school in West Northamptonshire has its own set of admission arrangements, and therefore its own oversubscription criteria, which are set annually by its admission authority.

If a school receives more applications than the number of places available (known as the Published Admission Number or PAN), places are allocated according to that school's oversubscription criteria.

If the PAN is reached within one of the criteria, places will be allocated up to the PAN of that school according to either distance or random allocation depending on the school. More information on Allocation of Places up to PAN can be found in the Glossary at the end of this prospectus.

On the following pages you will find information about each Secondary school in West Northamptonshire, including contact details, the PAN, whether or not the school was over-subscribed last year and the oversubscription criteria set by the admission authority for the school.

Please note: If you live in West Northamptonshire and are applying for a place in a school outside of West Northamptonshire (i.e. a school not listed on the pages in this section), you must still apply for that school through West Northamptonshire Council, using the common application form.

How the information is arranged

The schools are arranged into the three areas of West Northamptonshire for ease of reference:

- Northampton
- Daventry
- South Northants

This does not mean you are restricted to making your preferences from within one area. You may include schools from any part of the county on your application form (including those in North Northamptonshire), as well as any from outside of the county in other local authority areas.

For each area, there is a map showing where the schools are located, followed by a table of information for the schools in the area giving the following information:

- **School:** the school's name and address
- **DfE no.:** the unique number given to the school by the Department for Education (DfE)
- **Contact details:** telephone number, email and website
- **Principal:** the name of the school principal
- **PAN:** this tells you the published admission number (PAN) for the school for the normal point of entry (Year 7)
- **Type of School:** this will tell you if the school is an Academy (A), Foundation (F) or Free School. The type of school dictates who is responsible for the admission arrangements for the school (see the Glossary in Section 4 for more information about the different types of school).
- **SIF:** this will tell you if you need to complete a Supplementary Information Form (SIF) as part of the application process for the school. SIFs must be returned directly to the school.

This does not replace the Common Application Form that must be submitted to the local authority.

- **Test:** this will tell you if your child is required to take a test for this school. It may be that all applicants have to take a test or that your child will be required to take a test if they want to be considered under an aptitude criterion. You can find out more about this by reading the oversubscription criteria for the school which can be found in this section.
- **Number of prefs received:** the number of 1st, 2nd and 3rd preferences received for Year 7 in September 2024 by the original application deadline of 31 October 2023.
- **Oversubscribed in 2024:** this will tell you if the school was oversubscribed on National Offer Day (1 March 2024). A “Yes” indicates that the school reached its PAN and there were applicants who were refused places. A “No” indicates that all applicants requesting a place were offered a place (unless they were allocated a higher preference).

Following the table of information for the schools in the area, you will find the oversubscription criteria for each Secondary school in the local authority area which will explain how places will be allocated at each school. More detailed information can be found in each school's admission arrangements which can be found on their websites.

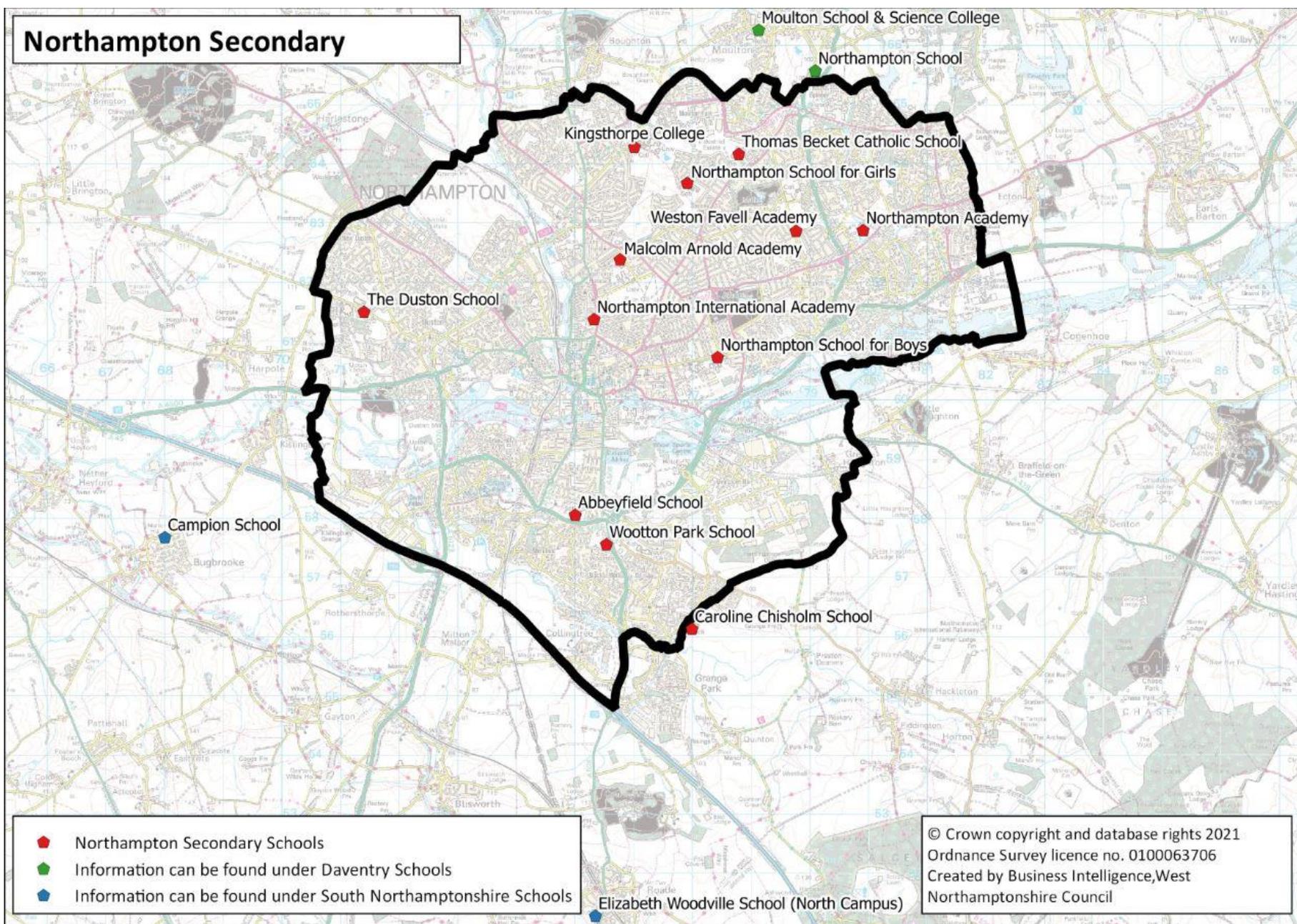
Further advice

The definitions in the **Glossary** are those used by WNC. Many OAA schools have adopted these definitions but where a school which is its own admission authority (OAA) uses slightly different definitions, these can be found within the individual school's admission arrangements on the following pages. We therefore advise parents/carers to read the **Definitions** (at the end of this prospectus in Section 4 and within individual schools' admissions arrangements) of terms such as:

- Siblings
- Home Address
- Multiple Births
- Children of Staff
- Worshipping members

Please also check the school's admission arrangements for the appropriate year of entry on the school's own website.

Northampton Secondary



- ◆ Northampton Secondary Schools
- ◆ Information can be found under Daventry Schools
- ◆ Information can be found under South Northamptonshire Schools

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Secondary schools in the Northampton area

School	DfE No.	Contact details	Principal	PAN	Type of school	SIF	Test	Number of prefs received for 2024	Oversubscribed for 2024
Abbeyfield School Mereway Northampton NN4 8BU	941/4007	01604 763616 enquiries@abbeyfieldschool.org.uk www.abbeyfieldschool.org.uk	Mrs Fiona Aris	240	Academy (age 11 to 18)	No	No	366	No
Caroline Chisholm School The Wooldale Centre for Learning Wooldale Road Wootton Fields Northampton NN4 6TP	941/4005	01604 344744 office@ccs.northants.sch.uk www.ccs.northants.sch.uk	Mr David James	219	Academy (age 4 to 18)	No	No	498	Yes
Duston School, The Berrywood Road Duston Northampton NN5 6XA	941/4066	01604 460004 admissions@thedustonschool.org www.thedustonschool.org	Mr Sam Strickland	240	Academy (age 4 to 18)	No	No	529	Yes
Kingsthorpe College Boughton Green Road Northampton NN2 7HR	941/4071	01604 716106 admin@kingsthorpecollege.org.uk www.kingsthorpecollege.org.uk	Mrs Sharan Matharu	240	Academy (age 11 to 18)	Yes – for Arts Aptitude only	For Arts Aptitude only	462	No

School	DfE No.	Contact details	Principal	PAN	Type of school	SIF	Test	Number of prefs received for 2024	Oversubscribed for 2024
Malcolm Arnold Academy Trinity Avenue Northampton NN2 6JW	941/ 6910	01604 778000 enquiries@malcolmarnoldacademy.co.uk www.malcolmarnoldacademy.co.uk	Mrs Laura Nussey	240	Academy (age 11 to 18)	Yes	For Music Aptitude only	486	Yes
Northampton Academy Wellingborough Road Northampton NN3 8NH	941/ 6905	01604 210017 enquiries@northampton-academy.org www.northampton-academy.org	Mr Owen Jones	270	Academy (age 11 to 18)	No	No	879	Yes
Northampton International Academy Barrack Road Northampton NN1 1AA	941/ 4018	01604 212811 info@nia.emat.uk www.nia.emat.uk	Mr Martin Serráo	240	Free School (age 4 to 18)	No	No	152	No
Northampton School for Boys Billing Road Northampton NN1 5RT	941/ 5404	01604 230240 NSBadmissions@nsbtrust.school www.nsb.northants.sch.uk	Mr Richard Bernard	215	Single Sex Academy (age 11 to 18)	Yes	Yes	970	Yes
Northampton School for Girls Spinney Hill Road Northampton NN3 6DG	941/ 4076	01604 679540 admin@nsg.northants.sch.uk www.nsg.northants.sch.uk	Mrs Cristina Taboada-Naya	270	Single Sex Academy (age 11 to 18)	Yes	Yes	708	Yes

School	DfE No.	Contact details	Principal	PAN	Type of school	SIF	Test	Number of prefs received for 2024	Oversubscribed for 2024
Thomas Becket Catholic School Becket Way Kettering Road North Northampton NN3 6HT	941/4703	01604 493211 office@tbcs.nor.olicatschools.org www.thomasbecket.org.uk	Mr Paul McCahill	180	Academy (age 11 to 18)	Yes – for Faith criteria only	No	279	No
Weston Favell Academy Booth Lane South Northampton NN3 3EZ	941/4000	01604 402121 admin@westonfavellacademy.org www.westonfavellacademy.org	Mr Todd Johnson	270	Academy (age 11 to 18)	No	No	395	No
Wootton Park School Wootton Hall Park Northampton NN4 0HZ	941/4020	01604 931139 info@woottonparkschool.org.uk www.woottonparkschool.org.uk	Mr Dan Rosser	60	Free School (age 4 to 18)	No	No	940	Yes

Abbeyfield School (941/4007)

Oversubscription criteria

Places will first be allocated to children who have an Education, Health and Care (EHC) Plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and Previously Looked After Children
2. Children of Staff at Abbeyfield School where any of the following are met:
 - a) The member of staff has been employed at the school for two or more years at the time at which the application for admission to the academy is made
 - b) The member of staff is appointed to fill a vacant post for which there is a demonstrable skill shortage, applications can only be made once the member of staff accepts the offer of employment
3. Children who will have an older brother or sister continuing at Abbeyfield School at the time of admission of the younger child
4. Children who live closer to Abbeyfield School than any other secondary school
5. Other children.

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight-line basis from the address point of the school to the address point of the child's home address using WNC's Geographical Information System.

Definition of a Sibling:

- A brother or sister living at the same address, who shares the same parents.
- A half-brother or half-sister living at the same address, where two children share one common parent.
- A step brother or step sister living at the same address, where two children are related by a parent's marriage.
- Children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship
- Adopted or fostered children living in the same household

Caroline Chisholm School (941/4005)

In accordance with the school's all-through status, children who are already in attendance at Caroline Chisholm School at the end of year 6 automatically transition into year 7 for the secondary phase without the need to reapply.

Oversubscription criteria

Places will be allocated to students who have an Education Health and Care (EHC) Plan that names the school as appropriate provision. If the number of applications exceeds the number of places remaining, priority will be given to children in the following order:

1. Looked after children and all previously looked after children
2. Children of staff

3. Students with a sibling continuing at the school at the time of admission of the child
4. Students who live in the linked areas of Grange Park, Wootton, Wootton Fields, St George's Fields, Courteenhall and Quinton associated with the school
5. For applications for secondary phase as part of the co-ordinated admissions rounds, students attending the designated contributory primary schools (i.e. Preston Hedges Primary School, Woodland View Primary School and Wootton Primary School) and continuing in attendance until the final offer of places is made
6. Other students

Distance Tiebreaker

If the admission number is exceeded in any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight-line basis from the child's home address to the nearest entry point to the school using a geographical information system.

Linked Area

Wootton, Wootton Fields and St George's Fields: Bounded by the A45 to the west, the B526 Newport Pagnell Road to the north, Wooldale Road to the south and the extent of the Wootton Fields and St George's Fields development accessed directly from Lady Hollow Drive.

Grange Park is defined as the development to the east of Saxon Avenue bounded by Saxon Avenue to the west, the M1 to the south, and by Bridge Meadow Way, Little Field and Lark Lane to the north.

The hamlet of Courteenhall and the village of Quinton lie to the east and south east respectively.

Children of Staff

- Staff (both teaching and non-teaching, full-time and part-time) who have been directly employed by Caroline Chisholm School for two or more years at the time at which the application for admission to the school is made; and/or employed to fill a vacant post at the school for which there is a demonstrable skill shortage.
- Members of staff on a temporary/fixed term contract providing the term of their contract fits the timescales above to qualify for staff status.

Sibling

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. This includes:

- Brothers or sisters sharing the same parents.
- Half-brothers or half-sisters, where two or more children share one common parent.
- Step-brothers or step sisters, where two or more children are related by a parent's marriage or partnership.
- Children adopted to parents with other children.

A student in the school will only count to provide a priority to a sibling if he or she is attending the school in Year Reception to Year 12 at the time the allocations are made and is still expected to be on the school's roll at the time of the proposed admission.

Duston School, The (941/4066)

Oversubscription criteria

All children whose Education, Health and Care (EHC) plan names the school will be admitted before any other places are allocated. If the school is not oversubscribed, all applicants will be offered a place.

In the event that the school receives more applications than the number of places it has available, places will be given to those children who meet the criteria set out below, in order until all places are filled.

1. Looked after and all previously looked after children
2. Children of a member of staff where:
 - a) The member of staff has been employed at the school for two or more years at the time at which the application for the admission to the school is made, and/or
 - b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
3. Year 6 students already on roll at The Duston School (primary phase) that apply for a place at The Duston School (secondary phase)
4. Priority will next be given to children with siblings at the school at the time of application. Siblings include step siblings, foster siblings, adopted siblings living as a family unit with one or both parents. For the sibling link to apply, a brother or sister must live at the same address when the application is made. If siblings live between two addresses, applicants must provide proof to show that the main address is the same for both children.
5. Other pupils

Tie break

In the case of 2 or more applications that cannot be separated by the oversubscription criteria outlined above, the school will use the distance between the school and a child's home as a tie breaker to decide between applicants. Priority will be given to children who live closest to the school. Distance will be measured in a straight line from the child's home address to the address point of the school using a geographical information system. A child's home address will be considered to be where he/she is resident for the majority of nights in a normal school week.

Where the distance between two children's homes and the school is the same, random allocation will be used to decide between them. This process will be independently verified.

Kingsthorpe College (941/4071)

Important:

If parents/carers would like their child to be considered under the Visual or Performing Arts Aptitude criterion for the main admissions round, a SIF (available from the school) must be completed and returned to the school. Please check with school for deadline. See below and on the [College website](#) for more information about the Arts Aptitude.

Oversubscription criteria

Following the admission of children with an Education, Health and Care Plan (EHCP) naming the college as appropriate provision, where the College is oversubscribed, places will be allocated using the following criteria:

1. Looked after children and all previously looked after children
2. Children of staff at Kingsthorpe College where any of the following conditions are met:
 - a) The member of staff has been employed at the school for two or more years at the time at which the application for admission to the academy is made, or
 - b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Up to 24 students with a demonstrated particular aptitude in the visual or performing arts (art, dance, drama or music). Students will be selected through workshops. All applicants will be scored across a range of skills within their area of aptitude. If there are more applications than places available, applicants who meet the scoring requirements will be ranked in order of distance to the school.

If you wish your child to be considered for a place under the criterion aptitude for visual or performing arts (for the main admissions round only), please complete an 'Aptitude Admissions' form (Supplementary Information Form), available from the college and return it to Kingsthorpe College (deadline to be confirmed). Dates for tests/workshops to be confirmed.

4. Students who live in the postcode areas NN2 8, NN2 7, NN3 6.
5. Students who will have an older brother or sister continuing at Kingsthorpe College at the time of admission of the younger child (see full definition below).
6. Other students.

Tie breaker

Should there be an oversubscription in any criterion, places will be awarded to those students who live nearest to the school. Distances are measured from the address point of the home address to Kingsthorpe College on a straight-line basis using the WNC's Geographical Information System.

Definition of a sibling

- A brother or sister living at the same address, who shares the same parents
- A half-brother or half-sister living at the same address, where two children share one common parent
- A step brother or step sister living at the same address, where two children are related by a parent's marriage
- Adopted or fostered children living in the same household.

Malcolm Arnold Academy (941/6910)

Important:

This school requires a Supplementary Information Form (SIF) to be completed if you would like your child to be considered under the Faith criterion (Group B). The form is available from the school/on their website and must be returned to the school by 31 October 2024 to be considered for an on-time application. Those wishing to apply under the aptitude criterion (Group C) must apply for the test by 7 October 2024 via the school website.

Oversubscription criteria

The allocation of children with an Education, Health and Care (EHC) Plan naming the school in the plan will take place first. Remaining places will be allocated according to the criteria below:

1. Looked after children and all previously looked after children
2. **Group A** – Up to 60 places allocated to students who attend Malcolm Arnold Preparatory School at the time of application to Malcolm Arnold Academy.
3. **Group B** - Up to 120 places allocated to those expressing a preference for admission under Faith Grounds, such places being awarded using the following sub-criteria in descending order. Applicants wishing to be considered under this criterion must complete a Supplementary Information Form which can be obtained from the Academy.
 - i. Applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to the Church of England or any other church that is a member of Churches Together in England **and** the student is currently attending a designated link school. The following schools are defined as designated link schools: All Saints CEVA Primary School; Collingtree CEVA Primary School; St Andrew's CEVA Primary School; St James' CEVA Primary School; St Luke's CEVA Primary School; Weston Favell CEVA Primary School.
 - ii. Other applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to the Church of England or any church that is a member of [Churches Together in England](#).
 - iii. Applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to another faith, which is represented on the Interfaith Network for the UK
4. **Group C** - Up to 24 students who display an aptitude for learning music. A child with aptitude is one who is identified as being able to benefit from the teaching in Music, or who demonstrates a particular capacity to succeed in this subject
5. **Group D** - places are allocated on Community Grounds as follows with the remaining places being awarded using the following criteria in descending order:
 - i. Admission of students whose siblings currently attend either Malcolm Arnold Preparatory school or Malcolm Arnold Academy and who will continue to do so on the date of admission.

- ii. Admission of students currently attending a named feeder school (Briar Hill Primary, Cedar Road Primary, Eastfield Academy, Kings Heath Primary, The Arbours Primary Academy).
- iii. Children of all staff groups, where the member of staff has been employed at Malcolm Arnold Academy on a permanent contract for two or more years at the time at which the application for admission to Malcolm Arnold Academy is made or where the member of staff is recruited to fill a vacant post at Malcolm Arnold Academy for which there is a demonstrable skill shortage.

6. Other children

Allocation of Places up to PAN

If there are more applicants that meet a given criterion or sub-criterion above than there are remaining places available, excluding criterion 1 'Looked after children and previously looked after children', distance from the child's permanent home address point to the Academy address point will be used to determine which children are admitted. Those children living nearest to the Academy will be given preference. The distance will be measured using WNC's geographical information system.

Multiple Births and Brothers and Sisters in the Same Year Group

If twins or multiple birth children are split by operation of the oversubscription criteria, the school will go above its published admission number to accommodate all children unless this would make the class too large and prejudice the education of the other children.

If brothers and sisters in the same year group are split by operation of the oversubscription criteria, the school will go above its published admission number to accommodate all children unless this would make the class too large and prejudice the education of the other children.

Definitions

Group B – 'Faith Grounds'

'Religious allegiance' is demonstrated and defined as at least one of the parents or guardians of the child being regarded by the priest/minister/worship leader as part of the worshipping community at the church/worship centre. This would not necessarily mean that the parent or child is a 'member' in a technical sense (e.g., through baptism, confirmation or electoral roll) but would imply a pattern of attendance at worship (on Sunday or at other times) that is more than 'occasional' and has been sustained for more than a short, very recent period of time.

Group C – 'Aptitude for the learning of Music'

A child with aptitude is one who is identified as being able to benefit from the teaching in Music, or who demonstrates a particular capacity to succeed in this subject. To apply for a place under this criterion, parents/carers must complete a musical aptitude form as well as the common application form (CAF). The process is as follows:

- Complete a CAF and return it to your local authority by 31 October.
- Apply for a musical aptitude test by 7 October
- Applicants are also encouraged to audition for a Beckwith scholarship at the same time as applying for a place at the academy. Eligibility for a Beckwith scholarship does not impact on whether an applicant is offered a place at the academy; scholarships are awarded after a place has been offered.
- Applications to be made online via the [school website](#)
- Aptitude testing will take place at the academy on 9 October 2024
- There will be no further test days after the application deadline.

- Parents/carers will be notified of the result of aptitude testing by 25 October 2024.

Note: Parents/carers are notified of the results of these tests prior to the Local Authority deadline for return of Common Application Forms (CAF). If on receiving these results, parents/carers decide they wish to apply to the academy, they must list Malcolm Arnold Academy as one of the preferences on the CAF. Parents/carers should be aware that the result of the test does not guarantee a place at the school.

Group D – ‘Community Grounds’

Sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. A brother or sister must be living at the same address when the application is made.

Northampton Academy (941/6905)

Oversubscription criteria

When the Academy is oversubscribed, after the admission of pupils with an Education, Health and Care (EHC) Plan naming the school, priority for admission will be given to these children who meet the criteria below in priority order:

1. Looked after children and all previously looked after children
2. Children of a member of staff – To ensure the highest quality of teaching staff, priority will be given to children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage **or** where the member of staff has been employed at the Academy for two or more years at the time when the application for admission to the Academy is made
3. Sibling link – children who, at the time of their admission, will have an older sibling attending the Academy in Years 7 to 13 or had a sibling in Year 13 on National Secondary Offer Day.
4. Other children

Tiebreaker – Distance to the Academy

If in criteria 2-4 above, a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admissions. Distances are measured on a straight-line basis from the address point of the child’s permanent address to the address point of Northampton Academy, using a geographical information system. If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

Random allocation will not be applied to multiple birth siblings from the same family tied for the final place. Where the final place available was offered to a child from a multiple birth, a place will be offered above the published admissions number to the other children in the multiple birth group.

Definition of Sibling

“Sibling” means a natural brother or sister, a half brother or sister, a legally adopted brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place. A sibling link includes foster siblings. A sibling link does not apply to cousins or other more distant relations or to any sibling living at a different address.

Northampton International Academy (941/4018)

This is an all-through school. Children in Year 6 will automatically transfer to Year 7 and do not need to apply for a place.

Oversubscription criteria

Following the allocation of pupils who have an Education, Health and Care (EHC) Plan that names the school as appropriate provision, when there are more applications for places than there are places available, priority will be given in the following order:

1. Looked after children and all previously looked after children
2. Siblings of pupils who will continue to attend NIA.
3. Pupils from Castle Academy
4. Pupils who live closer to the preferred school than any other school.
5. Other children.

Allocation to PAN

If the published admission number (PAN) is exceeded within any criterion, priority will be given to those who live closest to the school. Distance is measured from the address point of the child's home to the address point of the academy using WNC's geographical information system. If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

Siblings

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion.

For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Multiple Birth Groups

In the case of twins or other siblings from a multiple birth, if the last child to be admitted is from a multiple birth group, the other children in the group will also be offered places, even if it means exceeding the Published Admission Number. In the case of siblings (see definition above) in the same year group, where there is only one place remaining which is to be offered to one sibling, the other too will be offered a place.

Northampton School for Boys (941/5404)

Important:

All students who seek a place at the school under **any** criteria **MUST** complete an **NSB Supplementary Information Form** and submit it to the school by **midnight on 31 October 2024, AS WELL AS** submitting their common application form to their Local Authority by **midnight on 31 October 2024**. [Please click here to access the Northampton School for Boys Admissions webpage](#). All applicants will be required to attend on the morning of **Saturday 16 November 2024** in order to sit a Common Ability Test.

In addition to the above, if they wish to be considered under the Aptitude criterion, students must attend the aptitude test days which take place on 12 October 2024 (technology) and 21 October 2024 (music) prior to the 31 October 2024. Parents/carers should book an appointment time via [the school's website](#), prior to the relevant test date.

This is a single sex school for boys aged 11-18 which admits girls into the Sixth Form.

Oversubscription criteria

Children with an Education, Health and Care (EHC) plan will be admitted to the school where the school, after consultation with the Local Authority, has been named on the EHC plan as an appropriate provision.

If the school is oversubscribed, places are allocated using the following oversubscription criteria in the following order.

1. Looked after children and all previously looked after children
2. Children of staff directly employed by Northampton School for Boys (NSB) where either or both of the following conditions are met:
 - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
 - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Sibling Link – where an elder brother/sister, living at the same address, are on roll and attending either NSB or Northampton School on the closing date for applications
4. Aptitude – 10% of places are awarded to boys with a demonstrated particular aptitude for Music and/or Technology, approximately half in each specialism.
5. The remaining places are allocated using a system of Norm Referenced Banding as described in the DfE School Admissions Code.

Banding

All applicants will be required to attend on the morning of **Saturday 16 November 2024** in order to sit a Common Ability Test, the results of which will be used to both operate the banding system fairly and to provide valuable management information used for setting purposes. Those sitting the test will be considered for a place before those who do not sit the test unless we are provided with a reason with supporting evidence for non-attendance.

For more information on how banding operates, see their admission arrangements available on [the school's website](#).

Aptitude

Students who wish to have the opportunity of gaining a place under the Aptitude criterion **must** attend the Aptitude test days which occur prior to the deadline for completing the NSB supplementary information form. There will be no further opportunity to be tested for aptitude after these dates. You must book a test time online to be able to sit the Aptitude Test/s. Please visit the school's website for more information and to book.

The Technology Aptitude test will take place on **Saturday 12 October 2024**.

The Music Aptitude test will take place on **Monday 21 October 2024**.

Following these tests and before 31 October, parents/carers will then receive a communication from the school which will inform them of the outcome of the selection tests so as to support parents/carers in making an informed choice of school.

Children of Staff

A 'direct employee' is taken to be any member of staff (teaching or non-teaching) with two years continuous employment with the school or seasonal employment totalling two years. Staff contracted in to provide services to the school do not count as 'direct employees'. For the purposes of this criterion, 'children of staff' is taken to include a son, daughter or step-son/daughter, or child who is adopted or fostered, in all cases providing they are living at the same address as the parent who is employed by the school.

Sibling

Boys applying who have an elder brother or sister on roll and attending either NSB or Northampton School on the closing date for applications will take priority. They will be allocated a place from the band in which they are placed by the Common Ability test. For the purposes of this criterion, 'sibling' is taken to include a step-brother/sister, half-brother/sister, or child who is adopted or fostered, in all cases providing they are living at the same address. Parents/carers applying under this criterion will be required to provide evidence of the address. A parent/carer must provide permission for us to access their son's primary school data, and in addition to this, a parent/carer must provide either a copy of the most recent child benefit/family tax credit notice or two further documents such as a letter from your son's GP/dentist/optician, his NHS medical card, a child trust fund document or a health record book. One document should be less than three months old. If a residency order or child arrangements order is in place, this can be provided as an alternative to the documents above.

Although their place is not dependent on the performance in the common ability test, all boys applying for a sibling criterion place are required to sit the test in order that the overall ability range of the intake reflects that of the applicants.

Twins or other multiple births

In the case of twins or other multiple births from the same household, if, when applying the oversubscription criteria, one twin or multiple birth sibling is offered a place and the other is not, then a place will be offered to the other twin or multiple birth sibling above the Published Admission Number. If the qualifying sibling withdraws, then the second place (or places) will be forfeited.

Northampton School for Girls (941/4076)

Important:

All students who seek a place at the school under **any** criteria **must** complete an **NSG Supplementary Information Form** and submit it to the school by **31 October 2024, AS WELL AS** submitting the Local Authority Application Form to the Local Authority by **31 October 2024**. All applicants are required to attend an ability banding test on **Saturday 9 November 2024**.

NSG is a single sex school for girls aged 11-18. Boys are admitted into the Sixth form only.

Oversubscription criteria

Where there are more applicants than places available and following the allocation of places to students with an Education, Health and Care (EHC) Plan naming the school, the following criteria will then be applied in order:

1. Looked after children and all previously looked after children
2. Children who will have an older sibling continuing at NSG at the time of admission
3. Children of staff
4. Other children

If the admission number is exceeded in any criterion, random allocation will be used to determine which pupils will be offered a place.

ALL applicants will be required to attend on the morning of **Saturday 9 November 2024** in order to sit a common ability test, the results of which will be used to both operate the banding system fairly and to provide valuable information used for grouping students. Those not sitting the test will only be considered for places should any remain once children who have completed the test have been allocated places.

Fair Allocation & Banding

Fair, or random, allocation of the remaining places is used to decide which students will be offered the remaining places after the allocation of Children with an EHCP and Criteria 1 to 3 have been applied. The remaining students (to be considered under criterion 4) will be placed in five bands of cognitive ability.

The bands of cognitive ability will be of equal size and will be based on the same common ability test. The number to be admitted from each band is determined by dividing the places remaining (after application of criteria 1-3) by five. The places are then allocated in a statistically random order generated by computer within each band.

This process is approved by the Department for Education as a fair and objective method of allocating places when there are more applicants than there are places available in any band and the number of places available is exceeded within any criterion.

If places remain vacant in one (or more) bands after the allocation places, these will be filled by children in the adjacent bands before children who have not sat the test are considered.

Sibling Definition

Children applying who have an elder sister or brother who will still be at the school when the applicant starts in the September will take priority (i.e., the sibling is on roll at the school both at the point of application and at the point of admission). For the purposes of this criterion, 'sibling' is taken to include a step-brother/sister, half-brother/sister, or child who is adopted or fostered, in all cases providing they are living at the same address. Although their place is not dependent on the

performance in the common ability test, all girls applying for a sibling criterion place are required to sit the test in order that the information may be used for grouping purposes.

Children of staff Definition

Children of staff directly employed by Northampton School for Girls will be allocated a place if either or both of the following conditions are met:

- a) the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
- b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Twins, triplets or other multiple births

In the case of twins/multiple births from the same household, places will be offered above the published admission number to the other twin or multiple birth children whose twin or multiple birth sibling was offered a place within the admission number. If the qualifying sibling withdraws, then the second place (or other places) is forfeit.

Thomas Becket Catholic School (941/4703)

Important:

Additional documentation is required by the school if you would like your child to be considered under any of the Faith criteria (2, 3, 4, 8 or 9). Please see details below and ensure appropriate documentation is returned to the school by 31 October 2024 to be considered in the main admissions round.

Oversubscription criteria

Children with an Education, Health and Care (EHC) plan in which the school is named will be admitted.

If there are more applications than places available, priority will be given as follows:

1. Looked after children and all previously looked after children
2. Catholic children with a Certificate of Catholic Practice who have a brother or sister attending the school at the time of admission
3. Catholic children with a Certificate of Catholic Practice who attend an OLICAT Primary School designated as a feeder school
4. Other Catholic children.
5. Children of staff who have:
 - a) been employed at the school for two or more years at the time the application for admission to that school is made, and/or
 - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
6. Children who have a brother or sister attending the school at the time of admission
7. Children who attend an OLICAT Primary School designated as a feeder school

8. Children from other Christian denominations whose parents wish them to receive a Christian education whose application is supported by a Christian minister
9. Children of other faiths whose membership is evidenced by a minister of religion or other religious leader
10. Any other children

In the event that any criterion is over-subscribed priority will be given to applicants in order of geographical proximity to the school (priority being given to the children who live closer to the school). The Local Authority's geographical information system will be used to determine the distance between each applicant's address point and the school's address point.

Faith Criteria

If you are applying under criterion 2 or 3 you must provide a Certificate Of Catholic Practice (CCP). This is available from your parish priest and must be returned to the school by 31 October 2024 for to be considered in the main admissions round.

If you are applying under criterion 4 you must satisfy the definition of "Catholic" as outlined in OLICAT's admission arrangements and this would normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church. A copy of either of these documents must be supplied directly to the school by 31 October 2024 to be considered in the main admissions round.

If you are applying under criterion 8 or 9 you must complete a Supplementary Information Form (SIF) signed by your faith leader. The SIF is available from the school and must be completed and returned to the school by 31 October 2024 to be considered in the main admissions round.

Please note these documents are required in addition to submitting a common application form for a school place and submission on their own does not constitute an application.

For more information on the definitions used above and in the oversubscription criteria, please view the school's admission policy which is available on [the school's website](#).

Brother or sister

This includes all natural brothers or sisters, half brothers or sisters, adopted brothers or sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they are living at the same address; and the child of a parent's partner where that child for whom the school place is sought lives for at least part of the week in the same family unit at the same home address as the child who is the subject of the application.

Feeder Schools

For the purposes of admissions, the OLICAT Primary Schools designated as a feeder school are:

St Gregory's Catholic Primary School, St Mary's Catholic Primary School, The Good Shepherd Catholic Primary School, Our Lady of Walsingham Catholic Primary School, Our Lady's Catholic Primary School, St Edward's Catholic Primary School, St Thomas More Catholic Primary School, St Brendan's Catholic Primary School.

Home Address

This refers to the address where the child usually lives with a parent or carer and will be the address provided in the Common Application Form ("CAF"). Where parents have shared responsibility for a child, and the child lives for part of the week with each parent, the home address will be the address given in the CAF, provided that the child resides at that address for any part of the school week.

Weston Favell Academy (941/4000)

Oversubscription criteria

Weston Favell Academy will first accept all pupils with a statutory right to a place through an Education, Health and Care (EHC) Plan naming the Academy. Criteria will be applied for the remaining places in the order in which they are set out below:

1. Looked after children and all previously looked after children
2. Children with a sibling on roll at the Academy at the time of application and admission
3. Children of staff in either or both of the following circumstances:
 - where the member of staff has been employed at the Academy for two or more years at the time at which the application for admission to the Academy is made, and/or
 - the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
4. Other children

In the event of over-subscription using the above criteria, priority will be given to those living nearest to the Academy as defined by the straight-line distance from the Academy. In the event that two or more distances are exactly the same, random allocation, carried out by a person independent of the academy, will be used to decide which child should be allocated the place.

Sibling

Sibling is defined as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters or another child normally living for the majority of term time in the same household, where an adult in the household has parental responsibility as defined by the Children Act 1989, or any child in the household where an adult in the household is defined as a parent for the purposes of Section 576 of the Education Act 1996. This could include a person who is not a parent but who has responsibility for him/her.

Twins & Multiple Births

In the case of twins or other siblings from a multiple birth, where there is only one place available in the Academy, these will be considered together as one application. The Academy's admission number may be exceeded by one.

In the case of siblings in the same year group, where there is only one place available in the Academy, both will be considered together as one application. The Academy may go above its admission number as necessary to admit all the children.

Home address

The child's place of residence is taken to be the parental home, other than in the case of children fostered by a Local Authority, where either the parental address or the foster parent(s) address may be used. Where a child spends part of the week in different homes, their place of residence will be taken to be their parent or parents' address.

If a child's parents live at separate addresses, the address where the child permanently spends at least three 'school' nights (i.e. Sunday, Monday, Tuesday, Wednesday or Thursday) will be taken to be the place of residence. Evidence that a child's place of residence is permanent may also be sought. If a child spends equal amounts of time at the two addresses, the parents must agree which address they wish to be the child's main address.

Wootton Park School (941/4020)

This is an all-through school. Children in Year 6 will automatically transfer to Year 7 and do not need to apply for a place.

Oversubscription criteria

All children with an Education, Health and Care (EHC) Plan that names the school will be provided with a place. Where more applications are received than the number of places, the Academy will rank applications in accordance with the following oversubscription criteria, in order:

1. Looked after children and all previously looked after children
2. Children who have an older sibling in the secondary phase of the school who attends the Academy at the date of admission
3. Children of staff of the Academy who have been employed for two or more years at the time of the application or are recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children by distance from the school. After places have been filled under the first three criteria, up to 60% of any remaining places will be offered to those children who live nearest to the school. Distances are measured from the address point of the home address to the address point of the school on a straight-line basis.
5. After places have been allocated under the first four criteria, remaining places will be offered to other children. Where the number of applicants in this criterion exceeds the number of places, offers will be determined by random allocation.

Tie Break

If the PAN is exceeded in criteria 1 to 4, priority will be given to those children who live closest to the school. Distances are measured from the address point of the home address to the address point of the school on a straight-line basis. In the case where two applications cannot otherwise be separated, e.g., when two distances are equal, random allocation will be used to determine which child shall be given a place.

Sibling

Sibling is defined as children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

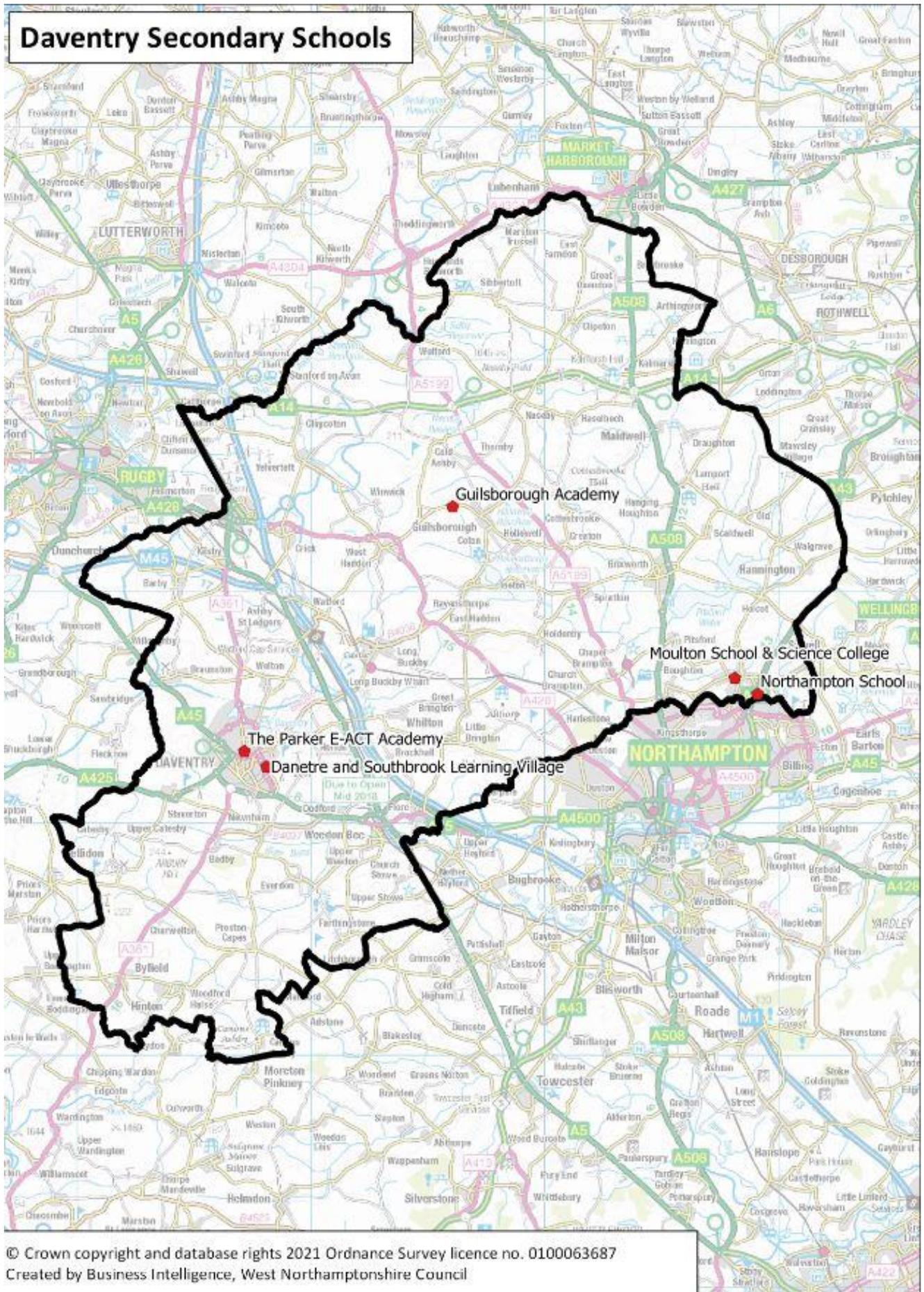
Children of Staff

The staff member must be a 'direct employee'. This includes any member of staff (teaching or non-teaching) with two years continuous employment with the school or seasonal employment totalling two years. Staff contracted in to provide services to the school do not count as 'direct employees'. 'Children of staff' is taken to include a son, daughter or step-son/daughter, or child who is adopted or fostered or for whom a special guardianship order is in place, in all cases providing they are living at the same address as the parent who is employed by the school.

Multiple Birth Groups

In the case of twins or other siblings from a multiple birth, if the last child to be admitted is from a multiple birth group, the other children in the group will also be offered places, even if it means exceeding the PAN. In the case of siblings (see definition above) in the same year group, where there is only one place remaining which is to be offered to one sibling, the other too will be offered a place.

Daventry Secondary Schools



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Secondary Schools in the Daventry area

School	DfE No	Contact details	Principal	PAN	Type of school	SIF	Test	Number of prefs received for 2024	Oversubscribed for 2024
DSL V E-ACT Academy Hawke Road Daventry NN11 4LJ	941/ 2022	01327 313400 DSLVenquiries@e-act.org.uk www.dslvacademy.e-act.org.uk	Ms Sarah Hadlow	120	Academy (age 4 to 18)	Yes – for certain criteria	No	167	No
Guilsborough Academy West Haddon Road Guilsborough NN6 8QE	941/ 4042	01604 740641 info@guilsborough.northants.sch.uk www.guilsborough.northants.sch.uk	Mr Simon Frazer	238	Academy (age 11 to 18)	No	No	338	No
Moulton School & Science College Pound Lane Moulton NN3 7SD	941/ 4022	01604 641600 admin.dept@moultonschool.co.uk www.moultonschool.co.uk	Dr Angie Dabbs	240	Academy (age 11 to 18)	No	No	524	No
Northampton School Thorpeville Northampton NN3 7TR	941/ 4002	01604 815815 nsadmissions@nsbtrust.school www.northampton.school.co.uk	Mr Matthew Edwards	210	Academy (age 11 to 16)	Yes	Yes	806	Yes
Parker E-ACT Academy, The Ashby Road Daventry NN11 0QE	941/ 4001	01327 705816 theparkerenquiries@e-act.org.uk www.theparkeracademy.e-act.org.uk	Jane Buggins	210	Academy (age 11 to 18)	Yes – for certain criteria	No	319	Yes

DSL V E-ACT Academy (941/2022)

Important:

Applicants wishing to be considered under criterion 2, 4 or 5, must complete a Supplementary information Form (SIF), available from the school, and return it to the school by 31 October 2024 to be considered in the main admissions round. SIFs received after this date will only be considered during late reallocation rounds.

This is an all-through school. Children in Year 6 will automatically transfer to Year 7 and do not need to apply for a place.

Oversubscription criteria

Once places have been allocated to children with an Education, Health and Care Plan, if there are more applicants than places, then the following oversubscription criteria for admissions will be used, in the following order:

1. Looked after children and all previously looked after children
2. Exceptional and Compelling Medical, Psychological, Social or Special Access Reasons (the definition of which and process to be followed is set out in the school's admission arrangements) which can only be met at the Academy. To be considered under this criterion for the main admissions round, a SIF must be completed by 31 October and returned to the school.
3. Siblings of pupils currently on the roll at the Academy at the time of application for the proposed admission of the applicant.
4. Children who at the time of the application are eligible for the Early Years Pupil Premium, the Pupil Premium or the Service Pupil Premium. To be considered under this criterion for the main admissions round, a SIF (available from the school) must be completed by 31 October and returned to the school.
5. Children whose parent/carer is a member of staff who has either been continuously employed at the Academy for two or more years at the time of application for a place or has been recruited to fill a vacancy for which there is a demonstrable skill shortage. To be considered under this criterion in the main admissions round, a SIF (available from the school) must be completed by 31 October and returned to the school.
6. Any other applications with priority being given to children who live nearest the Academy

Tiebreaker

If the Published Admission Number (PAN) is reached within any of the above criteria, places will be offered in distance order, offering the closest first. Distances are measured from the property to the address point of the school on a straight-line basis, using a geographical information system.

Where two or more applicants have a home address at the same distance from the Academy and it is necessary to decide which child will be admitted, random allocation will be used. The random allocation process will be independently supervised.

Multiple Births

In the case where there is one place left and the next pupil due to be admitted is one of a twin, triplet or other multiple birth group, both twins may be admitted, or all pupils in the case of multiple births, even if this goes above the capacity for the Academy.

Sibling

A sibling is a brother or sister. For admission purposes this means one or two or more individuals who have one or more parent in common or any other child (including an adopted or fostered child) who lives at the same address and for whom the parent also has parental responsibility or, (in the case of a fostered child) delegated authority or those that are placed in the same home due to a court order, not just a foster placement. A pupil in the Academy will only count to provide a priority to a sibling if he or she is attending the school in Year 7 to 10 at the time the allocations are made and is still expected to be on the school's roll at the time of the proposed admission.

Normal Home Address

This is the child's home address. This must be where the parent or legal carer of the child live together unless it is proved that the child is resident elsewhere with someone who has legal care and control of the child. The address should be a residential property that can be permanently occupied 52 weeks of the year without any restrictions on occupation and not subjected to any planning or contractual restrictions on the duration of occupancy and is your child's only or main residence that is owned, leased or rented by the child's parent(s) or person with legal care and control of the child. If the residence is not split equally between the Parent(s)/Carer(s), then the relevant address used will be the address at which we are satisfied that the child spends the majority of the school week. Where there is an equal split or there is any doubt about residence, we will make a judgment about which address to use for the purposes of allocation.

Exceptional and Compelling Medical, Psychological, Social or Special Access Reasons

Applications for **Exceptional and Compelling Medical, Psychological, Social or Special Access Reasons** needs will only be considered at the time of the initial application, unless there has been a significant and exceptional change of circumstances within the family since the initial application was submitted. All academies in E-ACT have experience in dealing with children with diverse social and medical needs.

All applications must be made on a SIF (available from the school) and submitted directly to the Academy whilst still applying for a place within the usual timescales for point of entry with WNC.

More information about this criterion can be found in the school's admission arrangements on the [school's website](#).

Guilsborough Academy (941/4042)

Oversubscription criteria

Places will first be allocated to children who have an Education, Health and Care (EHC) Plan that names the school as offering the appropriate provision. Then, when there are more applications for places than there are places available, priority will be given in the following order:

1. Looked after children and all previously looked after children
2. Children of staff at the school, in either or both of the following circumstances:
 - a) Where the member of staff has been employed by Guilsborough Academy for one or more years at the time which the application for admission to the school is made, and/or
 - b) Where the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
3. Children who live in the linked area associated with the Academy: Arthingworth, Buckby Wharf, Clay Coton, Clipston, Cold Ashby, Coton, Cottesbrooke, Creaton, Crick, East

Farndon, East Haddon, Elkington, Great Oxendon, Guilsborough, Haselbeck, Holdenby, Hollowell, Hothorpe, Kelmarsh, Lilbourne, Long Buckby, Marston Trussell, Naseby, Ravensthorpe, Sibbertoft, Spratton, Stanford on Avon, Sulby, Teeton, Thornby, Thorpe Lubenham, Watford, Welford, West Haddon, Winwick, Yelvertoft.

4. Children with a brother or sister at the school who is expected to remain on roll at the time of admission of the child.
5. Pupils attending the designated contributory primary schools and continuing in attendance until the final offer of places is made: Clipston Endowed VC Primary School, Crick Primary School, East Haddon CE Primary School, Guilsborough CE Primary School, Long Buckby Junior School, Maidwell Primary School, Naseby CE Primary Academy, Spratton CE Primary Academy, Welford, Sibbertoft & Sulby Endowed School, West Haddon Endowed CE Primary School, Yelvertoft Primary School.
6. Other children.

Allocation to PAN:

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight-line basis from the address point of the child's home address to the address point of the school using WNC's Geographical Information System. If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

Siblings

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- step-brothers and step-sisters
- half-brothers and half-sisters,
- adopted or fostered child living at the same address.

Twins or other multiple births

In the case of twins or other multiple births from the same household, if, when applying the oversubscription criteria, one twin or multiple birth is offered a place and the other is not, then a place will be offered to the other twin or multiple birth sibling above the Published Admission Number. If the qualifying sibling withdraws, then the second place (or places) will be forfeited.

Moulton School & Science College (941/4022)

Oversubscription criteria

Places will first be allocated to children who have an Education, Health and Care (EHC) Plan that names the school as offering the appropriate provision. When there are more applications for places than there are places available, priority will then be given in the following order:

1. Looked after children and all previously looked after children
2. Students who live in the defined area associated with Moulton School & Science College (MSSC).
3. Students attending, at the time of application, MSSC's designated contributory primary schools and continuing in attendance until the formal offer of places is made.

4. Students who are children of staff employed by the school in either or both of the following circumstances:
 - a) where the member of staff has been employed at the MSSC for two or more years at the time at which the application for admission to MSSC is made, and/or
 - b) where the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
5. Students who will have a sibling continuing at MSSC in the year of admission.
6. Other students.

Allocation to Published Admission Number (PAN)

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight-line basis from the address point of the child's home address to the address point of the school using the local authority's Geographical Information System. If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

Defined Area

The defined area for the school is the parishes of: Boughton, Buckton Fields, Brixworth, Scaldwell, Harlestone, Althorp, Moulton, Moulton Leys, Overstone, Overstone Leys, Pitsford, Sywell, Church Brampton, Chapel Brampton, Walgrave, Hannington, Holcot and Old.

Contributory Primary Schools

Boughton Primary School, Brixworth CEVC Primary School, Harlestone Primary School, Moulton Primary School, Overstone Primary School, Pitsford Primary School, Sywell CEVA Primary School, The Bramptons Primary School and Walgrave Primary School.

Sibling

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Northampton School (941/4002)

Important:

All students who seek a place at the school under **any** criteria **MUST** complete an **Northampton School Supplementary Information Form** and submit it to the school by **midnight on 31 October 2024, AS WELL AS** submitting their common application form to their Local Authority by **midnight on 31 October 2024**. [Please click here to access the Northampton School Admissions webpage](#). All applicants will be required to attend on the morning of **Saturday 16 November 2024** in order to sit a Common Ability Test.

In addition to the above, if they wish to be considered under the Aptitude criterion, students must attend the aptitude test days which take place on 22 and 23 October 2024 (sports) and 21 October 2024 (performing arts) prior to the 31 October 2024. Parents/carers should book an appointment time via [the school's website](#), prior to the relevant test date.

Oversubscription criteria

Children with an Education, Health and Care (EHC) plan will be admitted to the school where the school (after consultation with the Local Authority) has been named on the EHC plan as appropriate provision. If the school is oversubscribed, places are allocated using the following oversubscription criteria in the following order.

1. Looked after children and all previously looked after children
2. 10% of children registered as eligible for Free School Meals and children who have been registered as eligible for Free School Meals at any point in the last six years. Evidence of eligibility will be obtained after the closing date.
3. Children of staff directly employed by Northampton School where either or both of the following conditions are met:
 - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
 - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Siblings of pupils attending either Northampton School or Northampton School for Boys at the time the application is received.
5. Aptitude – 10% of places will be allocated to children who have demonstrated an aptitude in Performing Arts (12 places) and Sport (9 places) with those displaying the greatest aptitude being allocated first.
6. Children living with the defined catchment area as set out on the map below within the red area. If the number of applicants falling under this criterion in any one band exceeds the number of places available, then those allocated a place will be decided by random allocation as described below.
7. The remaining places are allocated using a system of Norm Referenced Banding as described in the DfE School Admissions Code.

Banding

All applicants will be required to attend on the morning of **Saturday 16 November 2024** in order to sit a Common Ability Test, the results of which will be used to both operate the banding system fairly and to provide valuable management information used for setting purposes. Those sitting the

test will be considered for a place before those who do not sit the test unless we are provided with a reason with supporting evidence for non-attendance. Those missing the test will be distributed evenly across the five bands, starting with band C, then A, then E, followed by B, then D.

Criteria 1, 2, 3, 4, 5 and 6 will be applied strictly in the order stated above. Children allocated places under these criteria will also be included in the bands. These children will be allocated places from the bands first, before Criterion 7 is then finally applied. The total number admitted from each band will be equal. Selection by Criterion 7 will be in line with the explanatory notes in Appendix C of the school's policy. Where in any criterion the number of applicants exceeds the number of places available in a band, a process of random allocation will be applied. Such process will be overseen by an independent third party.

Aptitude

Students who wish to have the opportunity of gaining a place under the Aptitude criterion **must** attend the Aptitude test days which occur prior to the application deadline. There will be no further opportunity to be tested for aptitude after these dates. You must book a test time online to be able to sit the Aptitude Test/s. Please visit [the school's website](#) for more information and to book.

The Sport Aptitude test will take place on **Tuesday 22 and Wednesday 23 October 2024.**

The Performing Arts Aptitude test will take place on **Monday 21 October 2024.**

Following these tests and before 31 October, parents/carers will then receive a communication from the school which will inform them of the outcome of the aptitude tests so as to support parents/carers in making an informed choice of school.

Catchment area

The home address is where a child normally lives. Proof of residence will be required to confirm this. Parents/carers applying under this criterion will be required to provide evidence of the address. If you are unsure as to whether you live within the catchment area, please contact the school.



Children of Staff

A 'direct employee' is taken to be any person with a permanent contract of employment with the school. Staff contracted in to provide services to the school do not count as 'direct employees'.

Sibling

For the purposes of this criterion, 'sibling' is taken to include a step-brother/sister, half-brother/sister, or child who is adopted or fostered, in all cases providing they are living at the same address. Parents/carers applying under this criterion may be required to provide evidence of the address.

Twins or other multiple births

In the case of twins or other multiple births from the same household, if, when applying the oversubscription criteria, one twin or multiple birth sibling is offered a place and the other is not, then a place will be offered to the other twin or multiple birth sibling above the Published Admission Number. If the qualifying sibling withdraws, then the second place (or places) will be forfeited.

Parker E-ACT Academy, The (941/4001)

Important:

Applicants wishing to be considered under criterion 2, 4 or 5, must complete a Supplementary information Form (SIF), available from the school, and return it to the school by 31 October 2024 to be considered in the main admissions round. SIFs received after this date will only be considered during late reallocation rounds.

Oversubscription criteria

Once places have been allocated to children with an Education, Health and Care Plan, if there are more applicants than places, then the following oversubscription criteria for admissions will be used, in the following order:

1. Looked after children and all previously looked after children
2. Exceptional and Compelling Medical, Psychological, Social or Special Access Reasons (the definition of which and process to be followed is set out in the school's admission arrangements) which can only be met at the Academy. To be considered under this criterion for the main admissions round, a SIF must be completed by 31 October and returned to the school.
3. Siblings of pupils currently on the roll at the Academy at the time of application for the proposed admission of the applicant.
4. Children who at the time of the application are eligible for the Early Years Pupil Premium, the Pupil Premium or the Service Pupil Premium. To be considered under this criterion for the main admissions round, a SIF (available from the school) must be completed by 31 October and returned to the school.
5. Children whose parent/carer is a member of staff who has either been continuously employed at the Academy for two or more years at the time of application for a place or has been recruited to fill a vacancy for which there is a demonstrable skill shortage. To be considered under this criterion in the main admissions round, a SIF (available from the school) must be completed by 31 October and returned to the school.
6. Any other applications with priority being given to children who live nearest the Academy

Tiebreaker

If the Published Admission Number (PAN) is reached within any of the above criteria, places will be offered in distance order, offering the closest first. Distances are measured from the property to the address point of the school on a straight-line basis, using a geographical information system.

Where two or more applicants have a home address at the same distance from the Academy and it is necessary to decide which child will be admitted, random allocation will be used. The random allocation process will be independently supervised.

Multiple Births

In the case where there is one place left and the next pupil due to be admitted is one of a twin, triplet or other multiple birth group, both twins may be admitted, or all pupils in the case of multiple births, even if this goes above the capacity for the Academy.

Sibling

A sibling is a brother or sister. For admission purposes this means one or two or more individuals who have one or more parent in common or any other child (including an adopted or fostered child) who lives at the same address and for whom the parent also has parental responsibility or, (in the case of a fostered child) delegated authority or those that are placed in the same home due to a court order, not just a foster placement. A pupil in the Academy will only count to provide a priority to a sibling if he or she is attending the school in Year 7 to 10 at the time the allocations are made and is still expected to be on the school's roll at the time of the proposed admission.

Normal Home Address

This is the child's home address. This must be where the parent or legal carer of the child live together unless it is proved that the child is resident elsewhere with someone who has legal care and control of the child. The address should be a residential property that can be permanently occupied 52 weeks of the year without any restrictions on occupation and not subjected to any planning or contractual restrictions on the duration of occupancy and is your child's only or main residence that is owned, leased or rented by the child's parent(s) or person with legal care and control of the child. If the residence is not split equally between the Parent(s)/Carer(s), then the relevant address used will be the address at which we are satisfied that the child spends the majority of the school week. Where there is an equal split or there is any doubt about residence, we will make a judgment about which address to use for the purposes of allocation.

Exceptional and Compelling Medical, Psychological, Social or Special Access Reasons

Applications for **Exceptional and Compelling Medical, Psychological, Social or Special Access Reasons** needs will only be considered at the time of the initial application, unless there has been a significant and exceptional change of circumstances within the family since the initial application was submitted. All academies in E-ACT have experience in dealing with children with diverse social and medical needs.

All applications must be made on a SIF (available from the school) and submitted directly to the Academy whilst still applying for a place within the usual timescales for point of entry with WNC.

More information about this criterion can be found in the school's admission arrangements on the [school's website](#).

Secondary schools in the South Northants area

School	DfE No.	Contact details	Principal	PAN	Type of school	SIF	Test	Number of prefs received for 2024	Oversubscribed for 2024
Campion School Kislingbury Road Bugbrooke Northamptonshire NN7 3QG	941/ 4051	01604 833900 csoffice@campionschool.ork.uk www.campionschool.org.uk	Mrs Patricia Hammond	240	Academy (age 11 to 18)	No	No	427	No
Chenderit School Archery Road Middleton Cheney Near Banbury OX17 2QR	941/ 4089	01295 711567 enquiries@chenderit.northants.sch.uk www.chenderit.northants.sch.uk	Mr C Billings	180	Academy (age 11 to 18)	Portfolio for Arts Aptitude only	No	390	Yes
Elizabeth Woodville School – North Campus Stratford Road Roade NN7 2LX	941/ 1033	01604 862125 generalenquiries@ewsacademy.org.uk www.ewsacademy.org.uk	Miss E Reed	120	Academy (age 11 to 18)	No	No	149	No
Elizabeth Woodville School – South Campus Stratford Road Deanshanger MK19 6HN	941/ 4041	01908 563468 generalenquiries@ewsacademy.org.uk www.ewsacademy.org.uk	Mrs H Jones	120	Academy (age 11 to 18)	No	No	142	No

School	DfE No.	Contact details	Principal	PAN	Type of school	SIF	Test	Number of prefs received for 2024	Oversubscribed for 2024
Magdalen College School Waynfilete Avenue Brackley NN13 6FB	941/ 4550	01280 846300 info@magdalen.northants.sch.uk www.magdalen.northants.sch.uk	Mr Tom Hollis	270	Academy (age 11 to 18)	No	No	363	No
Sponne School Brackley Road Towcester NN12 6DJ	941/ 4004	01327 350284 info@sponne.org.uk www.sponne.org.uk	Mr Graham Forbes	232	Academy (age 11 to 18)	No	No	367	Yes

UTCs in South Northants

School	DfE Number	Contact details	Principal	PAN	Type of school	SIF	Test	Number of prefs received	Oversubscribed for 2024
Silverstone UTC Silverstone Circuit Towcester NN12 8TL	941/4011	01327 855010 info@utc-silverstone.co.uk www.utc-silverstone.co.uk	Mrs Angela Murphy	110 – High Performance Engineering 28 – Business & Technical Events Management	UTC (age 14 to 18)	Yes	No	High Performance Engineering = 364 Business & Events Management = 117	Yes

Campion School (941/4051)

Oversubscription Criteria

Places will be allocated to pupils who have an Education, Health and Care (EHC) plan that names the school as appropriate provision. Then when there are more applications for places than there are places available, priority will be given in the following order:

1. Looked after children and all previously looked after children
2. Children of any member of school staff at the school:
 - a) where the member of staff has been employed at the school for two or more years at the time at which the application is made, and/or
 - b) where the member of staff is recruited to fill a vacant post for which there is demonstrable skill shortage as indicated on the school website.
3. Pupils who live in the linked area (see below), who have an older sibling continuing at Campion School at the time of admission of the younger child.
4. Pupils who live in the linked area associated with the school: Astcote, Banbury Lane, Blisworth, Brington, Brockhall, Bugbrooke, Cold Higham, Dalscote, Eastcote, Flore, Fosters Booth, Gayton, Grimscote, Harpole, Kislingbury, Lower Heyford, Milton Malsor, Nether Heyford, Nobottle, Pattishall, Pineham Barns, Rothersthorpe, Upper Heyford, Whilton, Whilton Locks, Upton Meadows (South of Weedon Road, West of Upton Way).
5. Pupils who do not live in the linked area who have an older sibling continuing at Campion School at the time of admission of the younger child.
6. Pupils attending the designated contributory Primary Schools and continuing in attendance until the final offer of places is made: Blisworth Community Primary School, Brington Primary School, Bugbrooke Community Primary School, Flore CE Primary School, Gayton CE Primary School, Harpole Primary School, Kislingbury CE Primary School, Milton Parochial Primary School, Pattishall CE Primary School, Rothersthorpe CE Primary School, The Bliss Charity School and Upton Meadows Primary School.
7. Other pupils.

Tiebreaker

If the admission number is exceeded within criterion 4, priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded in any other criterion, priority will be given to those who live closest to the school. If the distance tiebreak is equal in two or more cases, random allocation will be applied. Distance is measured on a straight-line basis from the address point of the child's home to the address point of the school using a Geographical Information System.

Sibling

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care

- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Home Address

The child's home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e., Sunday night – Thursday night inclusive). If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child's main address before we can process the application. If equal time spent at both addresses, then the child will be considered under criterion 4 if one of the two addresses is in the linked area.

Chenderit School (941/4089)

Important:

If parents/carers would like their child to be considered under the Visual Arts Aptitude criterion for the main admissions round, a portfolio must be submitted to the school by 5pm on Friday 18 October 2024, in addition to making their application through their local authority. See below and on the [School website](#) for more information about the Arts Aptitude.

Oversubscription criteria

Places will first be allocated to children who have an Education, Health and Care (EHC) Plan that names the school as offering the appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked after children and all previously looked after children
2. Pupils who live in the linked area associated with the school: Appletree, Aston-le-Walls, Chacombe, Chipping Warden, Culworth, Edgcote, Farthinghoe, Greatworth, Kings Sutton, Lower Boddington, Marston St Lawrence, Middleton Cheney, Moreton Pinkney, Overthorpe, Plumpton, Stuchbury, Sulgrave, Thenford, Thorpe Mandeville, Upper Boddington, Warkworth, Weedon Lois, Weston and Wappenham.
3. Pupils who will have an older brother or sister continuing at Chenderit School who is expected to remain on roll at the time of admission of the younger child.
4. Pupils attending the designated contributory Primary Schools: Boddington CE Primary Academy, Chacombe CEVA Primary Academy, Chipping Warden Primary Academy, Culworth CE Primary Academy, Farthinghoe Primary School, Greatworth Primary School, King's Sutton Primary Academy, Middleton Cheney Primary Academy, St Loys CE Primary Academy, St Mary's Catholic Primary (Aston-le-Walls).
5. Pupils selected for their aptitude in the visual arts. A maximum of 10% of the intake will be selected through the presentation of a portfolio and assessments as to aptitude. If you are applying for one of the aptitude places you will need to submit a portfolio to the school by the closing date for consideration, which is **5pm on Friday 18 October 2024**. Please contact the school directly for details of what to include in your portfolio – details are also available on the [school website](#).
6. Children of a member of staff who has been directly employed by Chenderit School for a period of not less than 2 calendar years at the time of the child's application and/or the

member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage leading to the child's admission in the following academic year.

7. Other pupils

Allocation to PAN

If the admission number is exceeded within criterion **5**, priority will be given according to the aptitude scores. If the admission number is reached within any other criteria, priority will be given to those who live closest to the school. Distances are measured on a straight-line basis from the address point of the child's home address to the address point of the school using the local authority's Geographical Information System. If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

Siblings

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Elizabeth Woodville School

This school is split into two sites.

North Campus (941/1033)

Oversubscription criteria

All children whose Education, Health and Care (EHC) plan names the school will be admitted before any other places are allocated. If the school is not oversubscribed, all applicants will be offered a place.

In the event that the school receives more applications than the number of places it has available, places will be allocated according to the oversubscription criteria below in the following order:

1. Looked after children and all previously looked after children
2. Children who have an older brother or sister continuing at Elizabeth Woodville School during the year of application of the younger child and who live at the same address as the application (within a family unit) including adopted children, step-brothers, step-sisters and children in foster care.
3. Children who live in the linked area associated with the school: Ashton, Blisworth, Collingtree, Hackleton, Hardingstone, Hartwell, Horton, Piddington, Preston Deanery, Roade, Shutlanger, Stoke Bruerne, Wootton Hall Park or Grange Park.
4. Children of current staff working at the school where:

- a) the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made and/or
 - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children attending the designated contributory primary schools and continuing in attendance until the final offer of places is made: Ashton CE Primary School, Blisworth Community Primary School, Collingtree CE Academy, Hackleton CEVA Primary School, Hardingstone Academy, Hartwell Primary School, Roade Primary School, Stoke Bruerne CE Primary School.
 6. Other children.

South Campus (941/4041)

Oversubscription criteria

All children whose Education, Health and Care (EHC) plan names the school will be admitted before any other places are allocated. If the school is not oversubscribed, all applicants will be offered a place. In the event that the school receives more applications than the number of places it has available, places will be allocated according to the oversubscription criteria below in the following order:

1. Looked after children and all previously looked after children
2. Children who have an older brother or sister continuing at Elizabeth Woodville School during the year of application of the younger child and who live at the same address as the application (within a family unit) including adopted children, step-brothers, step-sisters and children in foster care.
3. Children who live in the linked area associated with the school: Alderton, Cosgrove, Deanshanger, Furtho, Grafton Regis, Heathencote, Old Stratford, Passenham, Paulerspury, Potterspury, Pury End, Puxley, Wicken, Yardley Gobion.
4. Children of current staff working at the school where:
 - a) the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made and/or
 - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children attending the designated contributory primary schools and continuing in attendance until the final offer of places is made: Cosgrove Village Primary School, Deanshanger Primary School, John Hellins Primary School, Old Stratford Primary School, Paulerspury CE School, Yardley Gobion CE Primary.
6. Other children.

For both sites:

Distance

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school using WNC's geographical information system. Distances are measured on a straight-line basis from the address point of the child's home address to the address point of the school. In the case of two or more applications that cannot be separated, the school will use random allocation as a tie breaker to decide between applicants. This process will be independently verified.

Magdalen College School (941/4550)

Oversubscription criteria

Places will first be allocated to children who have an Education, Health and Care (EHC) Plan that names the school as offering the appropriate provision. Then, when there are more applications for places than there are places available, priority will be given in the following order:

1. Looked after children and all previously looked after children
2. Students who live in the linked area associated with the school: Astwell, Aynho, Brackley, Charlton, Croughton, Crowfield, Evenley, Falcutt, Halse, Helmdon, Hinton-in-the-Hedges, Newbottle, Radstone, Silverstone, Steane, Syresham and Whitfield
3. Students who will have an older brother or sister continuing at Magdalen College School at the time of admission of the younger child
4. Students attending the designated contributory primary school and continuing in attendance until the final offer of places is made: Bracken Leas Primary School, Brackley CofE Junior School, Croughton All Saints CE Primary School, Helmdon Primary School, Newbottle and Charlton CEVA Primary School, Radstone Primary School, Silverstone CE Primary School, Southfield Primary School and Syresham St James CE Primary School
5. Other students.

Allocation to PAN

If the admission number is exceeded within criterion 2, priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded within any other criterion priority will be given to those who live closest to the school. Distances are measured on a straight-line basis from the address point of the child's home address to the address point of the school using the local authority's geographical Information System. If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

Siblings

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Multiple Birth Groups

In the case of twins or other siblings from a multiple birth, if the last child to be admitted is from a multiple birth group, the applications will be considered together as one application, meaning we will offer places to all children in the group, even if it means exceeding the PAN.

In the case of siblings (see definition above) in the same year group, where there is only one place remaining, these too will be considered as one application.

Sponne School (941/4004)

Oversubscription criteria

All children whose Education, Health and Care (EHC) plan names the school as appropriate provision will be admitted before any other places are allocated.

If the school receives more applications than the number of places it has available, places will be allocated to those children who meet the criteria below, in order until all places are filled:

1. Looked after children and all previously looked after children
2. Children, including step-children, living with current staff working at the school where the member of staff has been employed at the school for at least two years at the time at which the application for admission is made. Alternatively, the member of staff is recruited to fill a vacant post for which there is a demonstrable shortage.
3. Children who will have an older brother or sister continuing at Sponne School during the year of application of the younger child and who live at the same address.
4. Children who live in the linked area associated with the school i.e. Abthorpe, Adstone, Blakesley, Bradden, Caldecote, Easton Neston, Farthingstone, Foxley, Greens Norton, Litchborough, Maidford, Silverstone, Slapton, Tiffield, Towcester, Wappenham, Whittlebury, Wood Burcote and Woodend.
5. Children attending the designated contributory primary schools (Blakesley CE Primary School, Greens Norton CE Primary School, Nicholas Hawksmoor Primary School, Silverstone CE Primary School, Tiffield CEVA Primary School, Towcester CE Primary School, Whittlebury CE Primary School) and continuing in attendance until the final offer of places is made.
6. Other children with priority being given to those who live closest to the school

Tie break

In the case of 2 or more applications that cannot be separated by the oversubscription criteria outlined above, the school will use the distance between the school and a child's home as a tie breaker to decide between applicants. Priority will be given to children who live closest to the school. Distance will be measured in a straight line from the child's home address to the school's front gates on Brackley Road. Where the distance between two children's homes and the school is the same, random allocation will be used to decide between them. This process will be independently verified.

Sibling

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Silverstone UTC (941/4011)

Important:

The Local Authority does not co-ordinate applications for Silverstone UTC. All applicants will need to complete the UTC's online application form to indicate which specialism is being applied for. Applications must be made directly to the UTC by the dates shown in the Key Dates table below.

Applicants should state on their application whether their preference is to follow High Performance Engineering or Business & Technical Events Management.

Silverstone UTC Academy will first admit pupils who have an Education, Health and Care (EHC) Plan that names the school as appropriate provision.

Oversubscription criteria

1. Places will be allocated up to the admission number in each specialism in accordance with the oversubscription criteria as shown below:
 - a) Looked after children and all previously looked after children
 - b) Children of staff who are employed by Silverstone UTC (either full- or part-time) at the time of application provided that the member of staff has been employed at the school for two or more years at the time at which the application to the school is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. The child does not have to live with the staff member permanently.
 - c) Siblings of existing students at Silverstone UTC. A sibling is defined as a biological or legally adopted brother or sister residing in the same household. This is taken to include a step-brother/sister, half-brother/sister, or child who is adopted or fostered, in all cases providing they are living at the same address. Cousins, nieces, nephews and unrelated children sharing an address with the applicant are not considered siblings. The older sibling must be continuing at the UTC at the time of admission of the younger sibling.
 - d) Remaining places will be allocated by random allocation (independently verified) within each of the following 'zones' as follows:
 - i. 65% of places will be allocated whereby priority is given to applicants whose home address is in the West or North Northamptonshire or Buckinghamshire LA areas.
 - ii. 15% of places will be allocated whereby priority is given to applicants whose home address is in the Milton Keynes LA area.
 - iii. 20% of places will be allocated to applicants whose home address is outside of the areas above.
2. If places remain available from any of the five zones these will be redistributed to those applicants from zones that are oversubscribed using random allocation.
3. In the case where Northamptonshire or Buckinghamshire is one of the oversubscribed zones a weighting of places will be applied before random allocation occurs. This will be two places for the Northamptonshire and Buckinghamshire zone to one place across all of the other oversubscribed zones, unless no other zones are oversubscribed in which case the Northamptonshire and Buckinghamshire zone will be allocated all remaining places.

Random allocation of places will then take place for the Northamptonshire and Buckinghamshire zone and separately across all of the other zones as a whole.

4. Home address” is defined as the home address as registered with the Doctor.
5. The Academy will operate a waiting list. Where in any year Silverstone UTC receives more applications for places than there are places available, a waiting list will operate until the end of the first half-term (in October). This will be maintained by Silverstone UTC and it will be open to any parent/carer to ask for his or her child’s name to be placed on the waiting list, following an unsuccessful application.
6. Children’s position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria.
7. There will be a right of appeal to an Independent Appeals Panel for applicants refused admission.

Key Dates in the UTC application process for Year 10 places

Stage in process	Date	Action
Prepare and apply	Any time, but no more than one year in advance	Read the information on our website carefully. Visit the UTC on open evenings and read our online prospectus.
Main application window	1 September – 31 December of Year 9	Submit your electronic application by midnight on the latter date for intake into the next academic year. Please note that there may be curriculum changes between your application and this date. Check the website for details.
Main application window offers made	22 January of Year 9	Offer letters emailed to parents/carers You will need to confirm your acceptance by the date stated on your offer letter to ensure that your place is not reallocated to another applicant.
Late application window	1 January to end of academic Year 9	Applications received from 2 January of Year 9 onwards will be dealt with as promptly as possible in batches up to the beginning of the next academic year.
Late applicant offers made	Monthly from 28 February (29 in a leap year) of Year 9	Offer letters will be sent to parents/carers on a monthly basis from the date stated. You will need to confirm your acceptance by the date stated on your offer letter to ensure that your place is not reallocated to another applicant.

Deadlines are at midnight on the date shown as recorded on the website applications database. Where offer dates fall on non-working days, offers will be made on the next normal business day.

Section 4 – Definitions and Glossary

This section contains additional information that may help you to understand terminology used within this prospectus.

WNC's Definitions

These are some of the most common definitions used by WNC in their admission arrangements. They may differ from those for individual schools who are their own admissions authority, e.g.: Academies, Free, Voluntary Aided and Foundation schools. See definitions under individual criteria in Section 3 for these schools.

Looked After Children

A 'looked after child' is a child who, at the time of making an application to a school, is:

- a) In the care of a local authority, or
- b) being provided with accommodation by a local authority in exercise of its social services functions (see the definition in Section 22(1) of the Children Act 1989)

Previously Looked After Children

Previously looked after children are children who were looked after, but ceased to be so because they:

- a) were adopted under the Adoption Act 1976 (see Section 12 adoption orders) or the Adoption and Children Act 2002 (see Section 46 adoption orders), or
- b) became subject to a child arrangements order (as defined in Section 8 of the Children Act 1989 and as amended by Section 12 of the Children and Families Act 2014), or
- c) became subject to a special guardianship order (see Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

This includes children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

Sibling

A sibling is defined as a child's brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify for a sibling link. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care

- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Home Address (child's)

The child's home address is defined as the address at which the child normally resides with their parent/carer on the closing date for applications (31 October for Secondary, 15 January for Primary).

When we refer to a child's home address, we mean the permanent residence of the child. This address should be the child's only or main residence which is;

- owned by the child's parent(s)/carer(s) or
- leased to or rented by the child's parent(s)/carer(s) under a lease or written rental agreement of not less than six months' duration.

When parents live separately and the child spends time with each parent, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive). If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child's main address.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.

Multiple Birth Groups

In the case of twins or other siblings from a multiple birth, if the last child to be admitted to a particular school is from a multiple birth group, all other children in the group will be offered places at the school, even if it means exceeding the Published Admission number.

In the case of siblings (see definition above) in the same year group, where there is only one place remaining which is to be offered to one sibling, the other too will be offered a place.

Fraudulent Applications

The admissions authority (or the LA processing an application on behalf of the admission authority) has the right to investigate any concerns we may have about an application and to withdraw the offer of a place if it is considered that there is evidence that an applicant has made a fraudulent claim or provided misleading information.

Conflicting Applications

The LA can only process one application. Where more than one adult shares parental responsibility and if the adults live at different addresses, it is important that an agreement be reached on which schools to apply for, prior to making the application.

If multiple applications are received for the same child with conflicting address and/or preferences, or the School Admissions Team is made aware of a dispute between two parents, all applications will be placed on hold and will **not** be processed until:

- a new single application is made, signed by all parties; or
- written agreement is provided from both parents indicating which application they have agreed on; or
- a court order is provided confirming which parent's application carries precedence.

If no agreement can be made, parents are recommended to seek legal advice. If an agreement cannot be reached before the closing date, this may affect the chances of a child being allocated a place at their preferred school/s.

Further information on parental responsibility can be found on the [DfE website](#)

Glossary

Please find below the meaning of some of the terms used in this prospectus.

Academic Year (also known as School Year)

The period beginning with the first school term to begin after July and ending with the beginning of the first such term to begin after the following July.

Academy

A school which receives funding from the Government (through a “funding agreement” and follows the same rules on admissions, special educational needs and exclusions as other state schools and students sit the same exams.

Academy Trust

A non-profit company that has trustees who are responsible for the performance of the academies in the trust and employs the staff for these academies. Trusts may run a single academy or a group of academies known as a multi academy trust (MAT).

Admission Arrangements

The overall procedure, practices and oversubscription criteria used in deciding the allocation of school places including any device or means used to determine whether a school place is to be offered.

Admission Authority

This is the body responsible for setting a school’s admission arrangements:

- West Northamptonshire Council is the admission authority for Community and Voluntary Controlled schools
- The Governing Body is the admission authority for Voluntary Aided and Foundation schools
- The Academy Trust is the admission authority for Academies and Free schools

Admission Criteria

See **Oversubscription Criteria**

Admission Number (also known as Published Admission Number)

See **Published Admission Number**

Age Range

This refers to the ages of the children who attend the school, e.g., a Secondary school's age range is 11-18 years.

Allocation of places up to PAN (Published Admission Number)

Where the number of applications exceeds the Published Admission Number (PAN) for a particular school, applicants will be ranked according to the over-subscription criteria for the school (see Section 3).

Where there are more children in a particular criterion than there are places remaining to take the school up to its PAN, the children are usually ranked according to the distance from their home

address to the preferred school or their nearest alternative school, depending on the school and the criterion in question (see over-subscription criteria in Section 3 to find out which type of distance ranking is used for your preferred school). Please note, some schools do not use distance to rank applicants at all and may use random allocation.

Any Other School

Some over-subscription criteria refer to children living, “Closer to the school than **any other school**”. For the purposes of WNC’s School Admissions, this means any other school with an equivalent year group in West Northamptonshire. For example, if this phrase was included in the oversubscription criteria for a Primary school for Reception, “any other school” would include all Infant and Primary schools in West Northamptonshire. If the over-subscription criteria were being used to allocate an in-year place for a Year 4 child, “any other school” would include all Primary and Junior schools in West Northamptonshire.

Appeal Panel (see School Admission Appeals Panel)

An independent panel which hears appeals relating to school admissions decisions.

Application Form (also known as Common Application Form or CAF)

See **Common Application Form**

Banding

Banding is not a process of selection. It is a preliminary grouping of children before a set of oversubscription criteria are applied and is intended to ensure a proportionate spread of children of different abilities.

In order to “band” the children, applicants will be required to sit a Cognitive Ability Test (CAT) which will be arranged by the school or admission authority for the school.

This is not a test that a child can “pass” or “fail”. The results are used to place applicants into bands of ability either equally or according to local or national averages and may also be used to provide information for the grouping of students after admission.

Catchment Area (also known as Linked, Defined or Designated Area)

See **Defined Area**

Children in public care or previously in public care (also known as Looked After Children)

See **Looked After Children** and **Previously Looked After Children**

Closest School

See **Any Other School**

Common Application Form (CAF)

The form parents/carers complete, listing their preferred choices of schools, and then submit to their local authority when applying for a school place for their child as part of the local co-ordinated scheme, during the normal admissions round. Parents/carers of children living in West Northamptonshire can express a preference for a maximum of three schools.

Community School

A school which is controlled and run by the **Local Authority** and for whom the Local Authority is the **Admission Authority**

Composite Prospectus

The prospectus that the local authority is required to publish by 12 September in the offer year. This prospectus include detailed admission arrangements of all maintained schools in the area (including published admission numbers and linked areas).

Compulsory School Age

A child reaches compulsory school age on the prescribed day following his or her fifth birthday (or on his or her fifth birthday if it falls on a prescribed day). The prescribed days are: 31 December, 31 March and 31 August.

Co-ordinated Scheme

The process by which local authorities coordinate the distribution of offers of places for schools in their area. All local authorities are required to co-ordinate the normal admissions rounds for Primary and Secondary schools in their area.

Defined Area (also known as Linked, Catchment or Designated Area)

A geographical area, from which children may be afforded priority for admission to a particular school. Please note: children living in a particular area may be given higher priority for places at particular schools but this does not mean they would be entitled to transport to that school. See information about Home to School Transport in Section 2.

Department for Education (DfE)

The Government department responsible for Education.

Designated Area (also known as Linked, Catchment or Defined Area)

See **Defined Area**

Determined Admission Arrangements

Admission arrangements that have been formally agreed by the admission authority, i.e. arrangements for a particular academic year that have been agreed at a meeting of the admission authority and the decision recorded in the minutes of the meeting.

Distance Measurements

Unless otherwise stated, distances are measured from the address point of the home address to the address point of the school on a straight-line basis, using a **Geographical Information System**.

Department for Education (DfE) Number

The unique 7-digit reference number for a school. The first 3 digits denote the Local Authority and the final 4, the school.

Education, Health and Care (EHC) Plan

A legal document for children with special educational needs and/or disabilities that describes a child's special education, health and social care needs. It explains the extra help that will be given to meet those needs. Children with an EHC Plan have to be allocated a place at the named school prior to the application of the oversubscription criteria.

Equal Preferecing

This is the process that admission authorities must use to consider all applications that express a preference for a school, regardless of whether it is their first, second or third preference.

Fair Access Protocols (FAP)

Each local authority must have a Fair Access Protocol, agreed with the majority of schools in its area to ensure that - outside the normal admissions round - unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. In agreeing a protocol, the local authority must ensure that no school - including those with available places - is asked to take a disproportionate number of children who have been excluded from other schools, or who have challenging behaviour.

Faith Schools

A faith school is a school in the United Kingdom that teaches the National Curriculum but which has a particular religious character or formal links with a religious or faith-based organisation. The oversubscription criteria and staffing policies may be different too, although anyone can apply for a place.

Feeder School (also known as Linked School)

Attendance at a "feeder school" may give a child priority to attend another school.

If a Junior or Secondary school wishes to give priority in its admission criteria to children who attend particular Primary or Infant schools, the Junior/Secondary school must name these "feeder school/s" in its admission criteria. Please note, attendance at a designated feeder school does not guarantee a place at the preferred school.

Free Schools

Free schools are all-ability schools funded by the government but not run by the local authority. Free schools can:

- set their own pay and conditions for staff
- change the length of school terms and the school day
- do not have to follow the National Curriculum

Foundation School

A Government-funded school where the governing body is the **Admission Authority** for the school, employs the staff and usually owns the land and buildings.

Geographical Information System (GIS)

The system the Local Authority uses to work out distances from home to school addresses for all Community and Voluntary Controlled schools. In this prospectus, it is usually referred to as WNC's GIS. Address points are determined using by Eastings and Northings points Each address has a unique address point established by the most valuable elements from the National Land and

Property Gazetteer (NPLG), Ordnance Survey Master Map, Royal Mail Postal Address File and The Valuation Office Agency. An address point for a property does not change. Please note, many own admission schools use the LA's GIS to carry out their measuring but not all of them.

Home Address (child's)

The permanent residence of the child at the closing date for applications. See Definitions in Section 4. Other admission authorities may have alternative definitions.

In-year Application

Applications for school places made at any time during the academic year other than for the **normal points of entry** (to Reception, Junior school (Year 3), or Secondary school (Year 7)) are known as 'in-year applications'.

Late Application

Any application form received after the closing deadline, i.e., after 31 October for Secondary applications or 15 January for Primary applications. Late applicants will not receive an offer of a school place on National Offer Day, but their applications will be processed in one of the further rounds of allocations (see timetable in Section 1 for details and dates of additional rounds of allocations).

Linked Area (also known as Defined, Designated or Catchment Area)

See **Defined Area**

Linked School (also known as Feeder School)

See **Feeder School**

Local Authority (LA)

A child's home local authority is the local authority where the child lives.

Looked After Children (LAC)

Children who are in the care of local authorities as defined by Section 22 of the Children Act 1989. In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school. See Section 4 for definition.

National Offer Day

The specific day each year on which local authorities are required to send offers of school places to all parents/carers of children in their area who have made an on-time application. For secondary children, National Offer Day is 1 March (or the next working day). For Reception and Year 3, National Offer Day is 16 April (or the next working day).

Nearest Alternative School

Some schools determine which children should be allocated places depending on the distance their home address is from their "Nearest Alternative School".

An "Alternative School" is one at which a place could have been allocated as an alternative to the preferred school, i.e., one with an equivalent year group, regardless of whether there are places available. The nearest alternative school will be determined using a **Geographical Information**

System. It does not have to be one of the expressed preferences and may be different for each child depending on where they live.

The nearest “Alternative School” is also used when it is not possible to offer a place at one of an applicant’s preferred schools. In this situation, a place will be offered at the nearest alternative school with places after all applicants’ first, second and third preferences have been considered. This may not be the school closest to the child’s home address if that school has already reached its **Published Admission Number**.

Normal Admissions Round

The period during which parents/carers are invited to express their **preferences** for a place at any state-funded school, in rank order on the **common application form** provided by their home local authority, for a **normal point of entry**. This period usually follows publication of the local authority composite prospectus on 12 September, with the deadline for parental applications on 31 October, and subsequent offers made to parents/carers on **National Offer Day** as defined above.

Normal Age Group

The year group in which children are educated, as determined by their date of birth.

Normal Point of Entry

The September of the first year of each phase of schooling:

- Reception in a Primary or Infant school
- Year 3 in a Junior school
- Year 7 in a Secondary school
- Year 10 in a UTC

Oversubscription Criteria

The published criteria that an admission authority applies when a school receives more applications than there are places available, in order to decide which children will be allocated places. Oversubscription criteria vary from school to school. The admission authorities of schools may choose to give priority to children who, for example:

- live close to the school (distance)
- have a brother or sister at the school already (sibling)
- practice a particular religion (for faith schools)
- pass an entrance exam (for selective schools, for example grammar schools)
- attend a particular Primary school (a ‘feeder school’)
- are eligible for the pupil premium or the service pupil premium
- have a parent working at the school for 2 years or more (staff child)

Own Admission Authority School (OAA)

Schools for which the Local Authority is not the admission authority. See **Admission Authority**.

Parent

Refers to both individual parents and those with parental responsibility for a child, e.g., carers and legal guardians.

Preferences or Preferred Schools

The schools for which you would like your child to be considered and which you have named on your **Common Application Form**.

Previously Looked After Child (PLAC)

Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). This includes children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. See definition in Section 4.

Public Care

See **Looked After Children** and **Previously Looked After Children**.

Published Admission Number (PAN)

The number of school places that the admission authority must offer in each relevant age group of a school for which it is the admission authority. Published Admission Numbers are part of a school's admission arrangements.

Random Allocation

The process whereby places are allocated to applicants at random. All applicants to be considered are given a unique number. The range of numbers is then entered into a randomiser which returns the numbers in a random order. This order is then recorded and applicants will be ranked according to this randomly generated sequence.

Relevant Age Group

The age group to which children are normally admitted, i.e., Reception for Primary and Infant schools, Year 3 in Junior schools, Year 7 in Secondary schools and Year 12 for sixth form. Each relevant age group must have admission arrangements, including a Published Admission Number (PAN). Some schools (for example schools with sixth forms which admit children into the sixth form) may have more than one relevant age group.

School Admission Appeals Panel

An independent panel which hears appeals relating to school admissions refusals.

School Year

See **Academic Year**

Sibling

A sibling is a brother or sister. Some schools give priority to children who already have a sibling at the school. See **Sibling Link**. For WNC's definition of Sibling see Definitions earlier in this section. Schools with their own admission authorities may have slightly different definitions. For more information, see individual school's oversubscription admission criteria in Section 3.

Sibling Link

Some schools give priority to children who have a brother or sister already on roll at the school. This is called a sibling link. The sibling may be required to be on roll at the preferred school on the

date of application and/or the date of admission of the child and may or may not be required to share the same main address as the child for whom the application is being made. Please check individual school's definitions of sibling in Section 3.

If the sibling of a child for whom an application has been made is subsequently offered a place at a school which has been listed as a **preference** on a **Common Application Form**, the parent/carer should advise the School Admissions Team as a sibling link may now exist.

Statement of Special Educational Needs (SEN)

Now known as an **Education, Health and Care (EHC) Plan**

Summer Born Child

This refers to a child born between 1 April and 31 August who does not reach Compulsory School Age until the September following their 5th birthday, a full year after they would normally have started school.

Supplementary Information Form (SIF)

An additional form which needs to be completed for certain schools as part of the application process for that school which forms part of a school's admission arrangements. Completed SIFs contain information which enable schools to allocate places according to their admission criteria and must be returned directly to the schools themselves. See individual school's information in Section 3 to see if a SIF needs to be completed.

Tie-breaker

All admission arrangements must include an effective, clear and fair tie-breaker to decide between two applications that cannot otherwise be separated. Where two or more applications cannot otherwise be separated, random allocation will be usually be used to decide which applicant should be allocated a place. This process will be independently verified.

University Technical College (UTC)

A government-funded school with a STEM (Science, Technology, Engineering and Mathematics) focus, led by a sponsor/university with close ties to local business and industry. The **normal point of entry** for a UTC is Year 10.

Voluntary Aided School

A school whose foundation or trust (usually a religious organisation) owns the land and buildings, inputs a small proportion of the capital costs for the school and forms a majority on the school's governing body. The governing body employs the staff and is responsible for the admission arrangements.

Voluntary Controlled School

A school whose foundation or trust (usually a religious organisation) owns the land and buildings and whose members make up a quarter of the school's governing body. The **Local Authority** employs the staff and is responsible for the admission arrangements.

Waiting List

A list of children held and maintained by the admission authority (or the Local Authority if this has been pre-arranged) when the school has allocated all of its places, on which children are ranked in priority order against the school's published oversubscription criteria.

Do you need any help?

If you need any assistance regarding your application for a Secondary school place, please contact the School Admissions team.

Tel: Customer Service Centre – 0300 126 7000

Email: admissions@westnorthants.gov.uk

Postal Address:

School Admissions
West Northamptonshire Council
The Guildhall
St Giles Square
Northampton
NN1 1DE

Please visit our [website](#) to make your online application for a Secondary school place.

The deadline for applications is midnight on:

Thursday 31 October 2024



West
Northamptonshire
Council