



Parental Engagement at Woodvale Primary Academy

In line with our vision of 'Everyone Thriving', we recognise the importance of working in partnership with parents carers to support, nurture and develop their child during their time at Woodvale Primary Academy. This document outlines the approach that we take as a school to engage parents and carers in their child's education and the wider life of the school.

How the academy will inform parents about pupil progress, achievements and other information

Parent and carer consultations three times a year provide an opportunity for parents and carers to meet with their child's class teacher to discuss their academic and pastoral progress.

End of year reports are sent out towards the end of the Summer Term each academic year. These provide a summary of each child's achievements throughout the year.

Attendance is regularly monitored and parents are informed where attendance is below our target of 95% and where there are improvements in attendance.

For families of pupils with SEND there are specific events and milestones throughout the year. The school shares individual learning plans with parents and carers and, where a child has an EHCP, all parents and carers are invited to annual reviews. There are also more informal events throughout the year such as SEND coffee mornings. These aim to bring together families to share experiences as well as providing specific support on a range of issues.

How parents should communicate to the school in different circumstances, including where there are questions and concerns

We understand that there will be times that you need to speak to school staff with a query or an issue that needs resolving.

For general enquiries, ParentPay, school events, music tuition, Breakfast and After School Clubs and trips, please contact the school office. This can be via email wpa-admin@woodvaleprimaryacademy.org or telephone 01604 493771.

Your child's class teacher is the first port of call for any communication or queries around your child. Staff are available for very brief conversations at the start and end of the school day, but if you wish to have a more thorough conversation, please email the school office on the email above to arrange an appointment.

If your query cannot be answered by your child's class teacher, please contact your child's Phase Leader who will be happy to help. These are **Miss Hillyard (Mon-Weds) for Nursery and Reception ; Miss Thomas for Years 1 and 2** and **Mrs Foster for Years 3, 4, 5 and 6**. Again, they can be contacted via the School Office.

Any queries relating to SEND should be directed in the first instance to the academy's Inclusion Lead, Mrs Clements who can be contacted via the school office.

Mrs Wright or Mr Reetz are available to support, should their input be needed once the above options have been pursued.



Likewise, if the school needs to make contact with you about your child, this is most likely to be from class teachers or phase leaders by phone or in person.

We will ensure that we respond as soon as we possibly can (usually within 48 hours) to your query or concern and thank you in advance for your understanding with this.

How parents will be informed about academy news, events and achievements

The academy sends out a monthly newsletter to all parents and carers. As well as information about future events, this also includes an overview of what has been happening in school including any particular achievements or notable events. This newsletter is also available on our school website under the 'News and Events' section.

We also regularly update the school Twitter/X page which can be found by following @WoodvaleAcad

From the Summer Term 2025 we plan to introduce Class Dojo as an additional way of sharing photos and information about the learning that is taking place in school.

How the academy supports parents to get involved in the academy

We have opportunities for parents to be involved in the academy throughout the year.

We invite parents in to support their child's learning. We have weekly family reading sessions where parents can read with their child at the start of the school day, in the classrooms.

Parents are invited to one class assembly during the year where children showcase their learning to parents and the rest of their key stage.

Big Draw Day, calendar crafts and spring craft events take place in the Autumn and spring terms where parents can join their child for a lesson to complete an art project.

In Reception, Year One and Year Two parents join their child for a phonic or spelling lesson so that they can see the learning in action.

We have the opportunity for parents and carers to become further involved with the life of the school through becoming an Academy Parent Ambassador (APA) Amongst other roles, the APAs oversee the arrangements for seeking and responding to stakeholder feedback.

All parents are invited to be part of the PTA and those that choose to help to run events which all families and the community are invited to. Recent events include an Easter tombola and a summer fair. Local groups such as craft sellers, the local food bank, Canine Concern and Premier Sports are invited to be part of these events.

Parents support the academy with mufti day donations for our food bank, charity fundraising and donations of resources for our PTA events.

How the academy supports parents, including helping them contribute to their child's learning

At the start of the academic year, we run 'Meet The Teacher' sessions which give parents and carers and opportunity to meet their child's new teacher



WOODVALE PRIMARY ACADEMY

Each half term parents and carers receive a Curriculum Newsletter. This includes important information about what your child will be learning throughout that particular term.

We also run workshops throughout the year for parents and carers to attend focussing on a different aspect of the school's curriculum. Examples of this include phonic and Skills Builder workshops.

How the academy reviews and updates the parental engagement strategy

As part of the review process, an annual survey is sent to parents in March to gather their views on how well the school is doing on a range of topics, including engaging with them. The outcomes of this survey then feeds into an annual review of the strategy led by the school's Senior Leadership Team but with involvement from other stakeholders as appropriate.