



WOODVALE PRIMARY ACADEMY

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 @WoodvaleAcad

2nd September 2020

Dear Parents and Carers,

I hope that you have had a fantastic summer break. All of the staff at Woodvale are excited to welcome back all of the children to school on **Thursday 3rd September** and I am writing to you to confirm the steps that we are taking to keep everybody safe at Woodvale when we open fully later this week. Some of this information has already been sent to you but I thought that it would be a useful reminder and may answer some of the questions that you may still have.

I appreciate that for many parents, particularly those whose children have not been in school since March, or for some children themselves, there may be some anxiety or apprehension about returning to school. Our staff will be ready to ensure that your child has a smooth transition to the new school year and to spot where extra support is needed. We will do our very best to put your child's well-being above everything else.

I would like to personally reassure you that the school has undertaken a thorough risk assessment and, although we cannot eliminate risk entirely, we have taken practical steps to minimise the risk to pupils and staff. Many of you will be aware of these steps already from the information sent out before the summer break and our risk assessment is available to view on our website. If you have any concerns or questions then please contact the school and I will arrange a time to discuss them with you via telephone.

Attendance:-

Attendance is compulsory for all pupils who attend Woodvale unless they are **unwell** or they are showing COVID-19 symptoms. There will be further communication regarding attendance sent out to you shortly.

Please be vigilant about the health of your family and if anyone is showing COVID symptoms please do not come to school. You should phone 119 to book a test and the results should be returned quickly. This is vital in order to keep everybody in the school community safe.

Breakfast Club and After School Club:-

In the information sent out before the summer we said that we would not be running these when we return. We are looking carefully at what we can do to provide before and after school care as we realise how important this is to many parents. I am optimistic that we will be able to start our before and after school care shortly and will write to you when this is confirmed.

Staggered start and finish times:-

Please see the attached document for full details of the time that your child needs to be in school and when they should be collected. We ask that parents and carers stick to these times to reduce the numbers of people on the school site at any one time. We also ask that only one parent or carer brings their child to school and that you maintain social distancing from other families.

Be Responsible, Outstanding, Kind & Safe

Woodvale Primary Academy is part of the Greenwood Academies Trust



The Greenwood Academies Trust is a company limited by guarantee, registered in England and Wales, registered number 06864339. A list of Directors is available for inspection at the registered office, Greenwood House, Private Road No 2, Colwick Quays Business Park, Nottingham NG4 2JY. Further information about us is available at <http://www.greenwoodacademies.org>



School Office:-

As detailed in the information sent before the summer, parents and carers should not be coming to the school office without an appointment. For this reason, it is vital that your child has everything they need when they arrive at school in the morning, including their lunch. Please contact the school office via telephone or email if you have a query or wish to speak to a member of staff.

Keeping Everyone Safe at Woodvale:-

When the children return, staff will be sharing them with them our expectations around keeping everybody safe in school. We will be asking the children to wash their hands regularly, use their own equipment that they will be provided with and a number of other 'new rules'. Attached is a copy of these that we would appreciate you sharing with your child before Thursday so that they can familiarise themselves with what is expected. Also attached is an addendum to our behaviour policy which focuses on the behaviours that children will need to follow in order to keep everybody safe.

PPE:-

As outlined before the summer, current guidance does not recommend the use of face coverings to primary age pupils and, although this is a topic that has been in the news recently, the new guidance announced last week applies to secondary schools only. We will continue to follow government guidance and will review the use of PPE should this guidance change.

Uniform:-

We expect all children to be wearing school uniform when they return. We are happy for pupils in Years 5 and 6 not to wear ties at the start of the year. If your child has PE they are able to come to school in their PE kit – your child's class teacher will let you know when PE days are shortly. Please ensure that alongside their PE kit they are dressed suitable for adverse and cold weather as the majority of our PE sessions will be taught outdoors.

Our staff have been working hard to ensure that that the school is ready for pupils on Thursday and are eager to welcome them back. The school comes alive when it is full of pupils and staff and I am confident that if everyone follows the guidance, we will be successful in what we do best – providing a safe environment for your child when they can be happy, flourish, learn and be their very best.

Best wishes



Matthew Reetz
Principal